YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution　　　　GOVERNMENT COLLEGE CHAURA MAIDAN KOTSHERA SHIMLA

- Name of the Head of the institution　　Dr. Anupma Garg

- Designation　　Principal

- Does the institution function from its own campus?　　Yes

- Phone no./Alternate phone no.　　01772653291

- Mobile No:　　9418075100

- Registered e-mail　　principal.kotshera@gmail.com

- Alternate e-mail　　anupma.garg1@gmail.com

- Address　　Rajiv Gandhi Govt. Degree College Chaura Maidan Shimla-4

- City/Town　　Shimla

- State/UT　　Himachal Pradesh

- Pin Code　　171004

2.Institutional status

- Affiliated / Constitution Colleges　　Affiliated

- Type of Institution　　Co-education

- Location　　Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Himachal Pradesh University**

- Name of the IQAC Coordinator   **Dr. Gopal Krishan Sanghaik**

- Phone No.   **9418049203**

- Alternate phone No.   **01772653291**

- Mobile   **9418049203**

- IQAC e-mail address   **iqackotshera@gmail.com**

- Alternate e-mail address   **principal.kotshera@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://gcshimla.iind.in/uploads/websiteData/notice_61248_1692687419.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.gccm.ac.in/pdfs/Academic%20Calender%202022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77.40**	**2013**	**16/09/2003**	**15/09/2008**
Cycle 2	**B**	**2.01**	**2016**	**25/05/2016**	**24/05/2020**

6.Date of Establishment of IQAC   **01/01/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• **The IQAC, through many proactive initiatives, has succeeded in internalisation of quality cultures and institutionalization of best practices. IQAC develops quality benchmarks and parameters for various academic programmes**

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• **Help increase integration of ICT in teaching-learning and promote use of ICT, along with sensitization and training of faculty.**

• **Faculty Development Program were planned and conducted for our staff to equip them with different ICT tools and to enhance their knowledge about the upcoming education policies**

• **The results of Midterm examination were analyzed and provision was made for Remedial Classes for the slow learners while for fast learners extra competitive based sessions were conducted**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
.NAAC NAAC Reaccreditation: As the 2nd cycle of NAAC	• Through internal and annual external audits, our quality

reaccreditation is due, the IQAC is looking forward to facilitate the institution to prepare for the upcoming visit.	assurance systems have evolved over a period of time, and have been strengthened
• Career counseling for students: The IQAC is committed to provide good career opportunities to students as they graduate from the institution.	Faculty Development Program were planned and conducted for our staff to equip them with different ICT tools and to enhance their knowledge about the upcoming education policies
• FDPs: The IQAC further proposed measures to strengthen the research component by facilitating the faculty members by active participation in various programmes for teaching as well as non teaching staff.	• Help increase integration of ICT in teaching-learning and promote use of ICT, along with sensitization and training of faculty.
• Feedback analysis: The committee unanimously proposed to review the conclusions of the feedback forms from the students.	• The IQAC, through many proactive initiatives, has succeeded in internalisation of quality cultures and institutionalization of best practices. IQAC develops quality benchmarks and parameters for various academic programmes.
• Infrastructure facilities: The IQAC proposed the upgradation of college infrastructure in order to provide conducive and holistic environment to the students.	• IQAC also motivates faculty to establish collaboration, linkages and MoUs.
• Awareness programmes: The members of IQAC shared their concern on conducting various awareness programmes to sensitize the students and enhance their knowledge.	• The IQAC, through many proactive initiatives, has succeeded in internalisation of quality cultures and institutionalization of best practices. IQAC develops quality benchmarks and parameters for various academic programmes.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Anupma Garg
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	24/05/2023

15.Multidisciplinary / interdisciplinary

The curiculam prepared by University has adopted the inter disciplinary approach. The all students persuing bachelor in Arts, Science and Commerce are studying different courses which cover multi disciplinary courses. In each discipline the genric and skill based courses have been interoduced so that students can study many courses in there bachelor degree.

16.Academic bank of credits (ABC):

This College is affiliated to HP University. The Process of preparing academic bank of credits has been initiated by the University and it may be started in the coming academic session.

17.Skill development:

The college is running BCA (Bachelor in Computer Application) and PGDCA (Diploma in Computer Applicaiton). In the current academic session certificate courses were run in association with HPKVN (Himachal Pradesh kaushal Vikas Nigam). Under these courses students were taught about skill based courses. The students were admited in courses named Mushroom cultivation and Beautician. The experts helped in culcating special skills among students in these skill based courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

During Corona period all teachers of this college taught students through online education. During the session many classes were taken through online mode as offline education was not possible while respecting social distancing norms. In some subjects where there was scaricity of teachers the classes were taken through online mode to facilitate the students.

Extended Profile

1.Programme

1.1	**25**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**3398**
Number of students during the year	

File Description	Documents
Data Template	[View File](#)

2.2	**1656**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**901**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**51**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**51**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**17**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**15.8498**
4.3 Total number of computers on campus for academic purposes	**154**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective delivery and implementation of the Curriculum is ensured through the following ways:

a) At the beginning of every academic session, a timetable

committee is formed which chalks out the detailed programme for effective implementation of the curriculum. The committee prepares a detailed time table of all the subjects according to the number of teaching hours allotted in the curriculum.It is ensured that the timetable and syllabus are further divided into lectures, tutorials and practicals. This division ensures timely completion of syllabus and ensures discipline.

b) Every teacher prepares the lesson plan giving a detailed description of the "learning trajectory" for a subject including the goal (what the students are supposed to learn), how the goal will be reached (teaching methods) and how well the goals were reached (assessment methods). Lesson plans contribute to successful learning outcomes for the students and allows teachers to translate the curriculum into learning activities.

c) For effective delivery of the Syllabus, at least two classes every week of every subject are held in the smart classroom so that students may be maximally benefited by the digital resources.

d) Experiential Learning is also facilitated through internships, projects and field trips.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

a) The college prepares the academic calendar at the beginning of the session which is also printed in the prospectus for the information of the students. It serves as a reminder of important events to be carried out during the year. Efforts are made to strictly adhere to the schedule chalked out in the calendar.

b) The Continuous Comprehensive Assessment (CCA) pattern, is implemented in its full spirit, in which attendance, class-tests, assignments and tutorials, projects and internal-house/mid-term exams are implemented in every academic session.

c) To meet the criteria for internal assessment, mid-term examinations are conducted. The academic calendar includes the

schedule of conducting the mid-term/internal-house examinations so that that students know about the examination schedule in advance and can be well prepared. Students are also informed about the examination through notice boards and college website. Internal assessments are based on their attendance, marks obtained in mid-term examinations and their performance in the class tests, presentations, assignments, projects etc.

d) The institute also adheres to the Admission/Vacation/Examination Schedule approved by the Department of Higher Education, Government of Himachal Pradesh for the Govt. Degree Colleges/Private Colleges/Govt. Sanskrit Colleges in the state.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

25

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

184

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

184

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability:

Students of the Institution across all streams are mandatorily required to pass a course titled "Environment Science". The syllabus of the course includes various issues faced by the society related to environment and sustainability. Apart from this the department of Physics Economics Geography, History, Philosophy, Political Science, Sociology and Tourism offers various topicswhich integrate the issue of environment and sustainability in the curriculum.

Gender

Gender sensitization is integral to the overall growth and development of students. Awareness of gender issues makes them more sensitive and sensitized citizens The gender issues are effectively included in the curriculum followed by the various departments . Women's day and gender awareness programs are organized every year.

Professional Ethics

Various aspects of professional ethics are developed among the students through various courses and extra curricular activities in college,

Human Values

The courses related to human values and ethics, cultural impacts and Social Impacts have been made an integral part of the course curriculum of the department of Philosophy, Public Administration, Tourism and Travel Management and other departments. The Institution also holds talks and lectures on these issues from time to time to make students aware of the importance of human values.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

685

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3484

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1343

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of slow and fast learners:

The assessment of the learning levels of the students is done by the teachers on the basis of class tests, midterm tests, and the The assessment of the learning levels of the students is done by the teachers on the basis of class tests, midterm tests, and the students' classroom responses. The students who fail to perform well in very basic tests are identified as slow learners. Specific teaching and learning methodologies are developed for such students.

Different initiatives to enhance the levels of Slow Learners:

Remedial classes are organized, the purpose of which is to give special coaching in areas where people need support. Additional reading material in simple and easy language was made available to enhance their understanding of the subject. E-links and web-based sources are also suggested to the students to help them gain in-depth knowledge of the subject. Animations and short YouTube videos are shared in their groups for an in-depth understanding of the topics. Home assignments are given and evaluated on a regular basis. Peer learning with a fast learner is encouraged through group discussions and PowerPoint presentations. Additional solved questions and assignments to give them confidence to sit in the final examinations. Solved text book exercises and previous year's question papers are being provided to help them.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3398	**51**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching methodology adopted by the teachers is a student-centric approach focusing on transforming students from passive recipients to active and involved stakeholders, leading to an increase in the use of experiential, participatory,participative and problem-solving methodologies.

Experiential Learning

To inculcate the habit of reflection and critical analysis and provide opportunities for students to take initiatives, make decisions, and engage intellectually and creatively, our institute adopts well-planned, supervised, and assessed experiential learning programs involving various Laboratory Sessions and visits to different places of interest such as cultural, historical, agricultural, zoological, and botanical, etc.

Participatory Learning

To make the students actively involved in their learning process, they participate in different activities such as seminars, group discussions, Brainstorming sessions, presentations, debates,debates extracurricular activities such as street plays, skits, monologues, essay competitions, Quiz competitions, drawing and painting competitions, rangoli competitions,workshops, and various inter-college events.

Problem-solving methods

To enhance the ability to identify, analyze, interpret, and solve problems, techniques involve using assignments based on problems, conducting technical quizzes, case study discussions, and a variety of approaches such as the use of audiovisual aids, helping students memorize using mnemonic devices, conducting remedial classes, assigning peer tutors, etc. to help slow learners.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools play a pivotal role in enhancing the teaching and learning processes. Online learning platforms, such as Learning Management Systems (LMS), facilitate resource sharing, assignments, and self-paced learning. In our institute, we have two virtual classrooms with interactive panels and seven smart classrooms for regular teaching. These digital infrastructures help facilitate effective communication and information sharing. Personalized learning platforms adapt to individual needs, and assessment tools offer instant feedback. Teaching through online platforms like Google Meet, Zoom, and Webex helps students learn even in the comfort of their homes and ensures a high percentage of attendance and regularity. Google Classroom facilitates the sharing of study materials, class tests, and assignments. Hence, it enables remote and blended learning, especially during disruptions. ICT supports effective learning in real classrooms through PowerPoint presentations and e-resource-based lectures to facilitate more informative teaching. Teachers have created their own YouTube channels for students to access at any time. Even Telegram channels are helpful for sharing notes and quiz competitions. Furthermore, data analysis tools develop critical skills. In a nutshell, ICT tools empower educators to create dynamic, interactive, and learner-centric environments, promoting effective teaching and enhancing learning outcomes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gccm.ac.in/pdfs/2.3.2%20-%20Teachers%20use%20ICT%20enabled%20tools%20for%20effective%20teaching-learning%20process.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

654

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The continuous comprehensive assessment system i.e. CCA in Rajiv Gandhi Govt. Degree College, is according to the guidelines of HPU. The Continuous internal evaluation component is allotted 30% of total marks and divided as follows:

1) 05 marks are allocated for students' attendance for both semester and annual system.

2) 15 marks are allotted to Mid-term examination (class tests included) which are conducted after completion of 75% of the syllabus.

3) 10 marks are allocated for assignments, presentations, seminars and class room skills.

Rest 70% of the total marks is allocated to the final University

Examinations conducted by HPU Shimla at the end of the session. Evaluation for CCA is impartial and at every level transparency is ensured. Such measures of evaluation in continuous mode have improved student regularity and participation. The presentation and assignments are assessed fairly. The discussions are held to improve the standard of performance and development of critical thinking and confidence in the stake holders of the system i.e. students. Mid-term papers after evaluation are shown to the students, and their doubts and queries resolved satisfactorily. The outcome of learning in the class room is thus tested effectively with the guidance of educational experience and integrity of the concerned teachers.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution ensures providing a secure and satisfactory academic redressal mechanism to its students in the form of Grievances Redressal Cell. The mechanism is effective and time bound. The institution makes every effort to provide immediate relief to the students' issues. The institution properly tries to probe into the complaints lodged by students, judge its nature and provide immediate redressal. The college has employed a data operator Sh. Roshan Lal Dogra who provides technical assistance to the teachers in uploading Internal Assessments and solves the grievances of the students regarding the same. Sh. Dogra does the editing of student details like the change of name, DOB, subjects, user ID etc. to ensure smoothening of the process leading to declaration of results. In the session 2020-2021, the institution started to maintain a Grievances Redressal Register in which the record of various grievances of students and their proper solution is kept. It stays in custody of Sh. RL Dogra along with all the applications of the students.

In the starting of the session, the students are told about the examination schedules and evaluation processes. They are being oriented about the internal and external evaluation system and guided about the transparency existing thereby.

File Description	Documents
Any additional information	[View File]
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

There are many composite outcomes of any academic Programme which are basically the broad statements that describe the practical and professional accomplishments aimed at by the same. The teaching faculty grooms the undergraduates for their gradual evolution into the career-oriented individuals. The Course Outcomes are specific to different courses and have been displayed on the website along with the syllabi. These are measured through the assignments, class tests, presentations, ICT presentations, group discussions, viva- voce etc. in the span of three years. The PO's are displayed on the college website under the Department Profile. Besides, CO's and PO's are also evaluated in the final examinations through analysing the result and categorizing the students as follows.

1. **60% and above marks**
2. **Less than 60% and above 45%**
3. **Less than 45%**

The IQAC constantly observes the Course Outcomes, Programme Outcomes and the Lesson Plans of every department in every stream. The Heads of all Departments in the institution ascertain that these are to be made in time and accomplished well for the welfare of the students. Teaching faculty is communicated the learning outcomes by IQAC in the staff meetings. The process is repeated periodically. The students are made aware of the learning outcomes through various interactive sessions.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File]

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcomes (POs) have been designed in an effective manner to enhance theaptitude, skill, ability and capacity of students for their employment, further research and critical thinking. The PO's endeavour to make the students awareof the environment surrounding them and sensitize them towards its sustenance.Programme Specific Outcomes (PSOs) and Course Outcomes (COs) produce knowledge and skills among students.

Knowledge and skill that students acquire in their subject are evaluated through Continuous Internal Evaluation, Annual Examinations and interaction through Value Education Classes. Attainment of these outcomes is excellent, with pass percentage ranging between 92% to 95% in the past 5 years. Dropout rate is low. In 40% programmes pass percentage is 100%. Majority students pass in first class (60%) and many with distinction (75%). These outcomes are constantly observed by IQAC and suggestions are given in the form of written document in the IQAC register. The remedial classes taken by every department for the weak students has been the result of the suggestions given by IQAC.

Most departments organize departmental seminars and presentationson topics dealing with vital issues of the time . The attainment isevidenced through their responsible contribution to department activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

813

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://gcshimla.iind.in/uploads/websiteData/notice_61248_1692687517.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Student Satisfaction Survey was not conducted by the Institution

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In 2022-23 different departments, clubs and societies of the college organized diverse extension activities to sensitize the students to social issues and to develop them as aware, responsible, and service-spirited citizens. Women Cell organized a workshop on Heart and Life Style Diseases, an awareness camp on Menstrual Hygiene, Management of Anemia, a talk on Legal Rights of Women, an interactive meeting on Domestic Issues with State Commission for Women and a talk on Career Guidance to sensitize the students on health issues, fundamental rights and domestic problems.

N.S.S. unit of the college organized Drive against Drug Abuse, Blood Donation Camp, Clean India Campaign, Voters' Awareness Rally, and National Unity Day; and participated in Har Ghar Tiranga Campaign, Adventure Camp, and National Integration camp. N.C.C. unit of the college prepared the students for national service through various camps on skill development and adventure sports; several awareness activities such as Voters Festival and Election Exhibition. Similarly, Rovers and Rangers of the college took part in International Cultural Jamboree and other camps for cultural and academic exchange activities. Red Ribbon club organized Umbrella Painting Competition, World AIDS Day for health awareness of the students. Road Safety Club organized plethora of activities on Road safety Issues. These collaborated activities acted as catalyst of change among students and in community through them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

3366

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

13

File Description	Documents
e-copies of linkage related Document	[View File](#)
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure and physical facilities furnished in 6 blocks/buildings of the college are as follows:

Classrooms, Lab, Library, ICT:

The college has well ventilated classrooms (31), science labs along with ICT, IT, BCA & Geography Lab. The IQAC of the college encourages the use of ICT in teaching learning process. All labs (9) and Virtual and smart classrooms (12) are equipped with internet connectivity with a broadband width of 150-300Mbps. Faculty rooms are provided with computers having internet connectivity. The college library has a stock of 14,228 books, a digital resource center with 11 computers, a subscription of 12 newspapers and 10 magazines.

Sports and Games:

For indoor games the college has a sports room and a multipurpose hall. There is a big playground with a a netted cricket pitch where other outdoor games like football,handball,basketball volleyball and kho-kho etc. are practiced. Students represent the college in more than 20 games at various levels. A well-equipped gym is open to all students and staff of the college.

Cultural Activities:

The college auditorium facilitates conduct of cultural and academic events. The music department of the college is equipped with musical instrumental to train students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The facilities for sports, games, and cultural activities at the College are deemed adequate and well-maintained.

The sports area encompasses a multi-purpose indoor hall/auditorium contains two badminton courts out of which one is equipped with synthetic turf from 2020 in use. Mats for kabaddi and other sports are available and time to time used in multi-purpose hall/auditorium of field dimension 23m x 23m, Additionally, an outdoor basket ball field 30m x 60m is available,. The College's gymnasium offers exercise equipment across an area of 50 m², established in 2015, and serves as a popular spot for fitness enthusiasts.

Regarding cultural activities, the College boasts a dedicated auditorium of stage area 18m x 10m with a seating capacity of 800, equipped with modern acoustics and stage facilities, established in 2008. The space regularly hosts plays, cultural programs and dance performances, witnessing high user rates due to its popularity within the community. In addition College have its own different cultural dresses and jewellery for dances i.e. Chapkan dress, Raijta Dress etc.

In conclusion, Our College offers a comprehensive range of facilities for sports, games, and cultural pursuits. With modern amenities, suitable sizes, and considerable user rates, it effectively meets the recreational needs of its diverse community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.8498

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

RFID TECHNOLOGY IN LIBRARY AUTOMATION INTRODUCTION: Radio Frequency Identification (RFID) is a method that is used to track or identify an object by radio transmissions uses over the web. Data digitally encoded in an RFID tag which might be read by a reader. This device work as a tag or label during which data read from tags that stored in the database through the reader as compared to traditional barcodes and QR code In the simplest terms, an RFID system has two parts: a tag and a reader. Information is encoded on the tag, the RFID reader Accesses that information and passes it along to the or system that needs it. Within tag, there is a microchip that holds information and antenna. Year of Automation is 2022 with rupees 1758650.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://gcshimla.iind.in/uploads/websiteData/notice_61248_1694847534.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

28239

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8065

File Description	Documents
Any additional information	*View File*
Details of library usage by teachers and students	*View File*

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has excellent IT facilities to help and support in maintaining the college academics, administrative activities. The college has total 154 computers which available for the use of students out of which around 20 computers are purchased in session 2022-23. Lecture halls are equipped with LCD projector, KYAN systems and interactive flat panel to facilitate teaching and presentation. Almost every classroom and lab of the college has a reliable internet connection and appropriate power outlets to support the ICT devices. Three more interactive flat panels were added in current session to facilitate interactive learning. College has switched from simple broadband to high speed optical fiber. Six internet connections are available within the institution. Four of them are 200 Mbps; one is of 300 Mbps and one of 100 Mbps. All these connections are available through LAN and Wi-Fi in the whole campus (Classrooms, Labs, Library, and Staffroom, faculty rooms, administrative offices, fee counter, student welfare, auditorium and virtual class rooms). College has installed reliable networking equipments (such as routers, switches and firewalls) and has optimized network layout and cabling to minimize signal interference and has ensured consistent coverage throughout the campus.

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

154

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

27.63

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory: The teachers and lab assistants of laboratory do stock checking. On the Principal's approval, the teaching staff of the individual departments makes suggestions for the procurement of laboratory requirements. According to the Himachal Pradesh Financial Rules (HPFR) - 2009, current government directives, obsolete, condemned goods are recognized and being removed from stock.

Library: The Library Committee is in-charge of library maintenance. A librarian, an assistant librarian, and supporting staff member are part of the regular staff that looks after the library. Inflibnet Centre and Excel Marketing Corporation are maintaining software.

Sports: The Purchase Committee upgrades sports facilities in the college. A Sports Committee is constituted every year to monitor the various sports events. Since the college is a government institution, the facilities are maintained and utilized with strict adherence to rules and regulations laid by the State Government.

Computers: Computers and IT facilities are upgraded and maintained by the assistance of Outsourced professionals. On the Principal's approval, authorized committees' recommendations are used to modify or improve the IT facilities.

Classroom: The 31 classrooms that are available are kept in excellent condition. To maintain the cleanliness of the entire campus Grade IV personnel are employed. With the assistance of outside experts, smart classrooms are maintained. To make the required purchases with the principal's approval, a buying committee has been formed.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

508

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1964`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1964`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	`No File Uploaded`

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

```
0
```

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

```
33
```

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

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0
```

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

32

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council/ students representation on various bodies 2022-23

To ensure the active participation and contribution of the students towards the welfare of the enrolled students as well as the Institute, a student's representative body, College Students Central Association (CSCA) is formed every year as per the CSCA Constitution of Himachal Pradesh University. CSCA comprises President, Vice-President, Secretary and Joint Secretary which are nominated by the committee constituted by the Principal on merit basis. About ten to twelve members of CSCA are also nominated. Further, Class representatives for the major subject Classes are also chosen as per their performance in previous year exams and their leadership qualities. In addition, the students enrolled in Rovers, Rangers, NCC, NSS and Clubs/ Societies are also nominated based on their outstanding performance/contribution to the above said forums. Students also get representation in different important cells of the college such as IQAC, RUSA and Women Cell. Students also contribute to the College Magazine as members of the Editorial Board. Further, subject societies are also constituted in different departments of the college consisting of President (HOD of the Department) Vice- President, Secretary and few members according to the total strength of the subject. The council and different clubs as well as bodies organize different activities throughout the year. The students bodies bridge the gap between the administration and the students and help in creating a congenial environment in the Institute for holistic growth of the Institute.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/u/2/folders/1TQAv3r5MHm0S26UDtBIeQddIxxf57XiZ
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

29

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a fully functional alumni association in the name of 'Kotshera Alumni Association'. The general body of the association meets once a year, while the governing body meets at least twice a year. Although the Alumni Association is an independent organisation, it ensures the development of the institution by inviting the principal and senior faculty members to its general body meeting. In the meeting, suggestions and plans for the development of the institution are exchanged. Despite being functional for many years, the process of registering Kotshera Alumni Association under the HP Societies Registration Act, 2006, is underway. The contribution of prominent alumni of the Institution is ensured by inviting them to participate in

alumni meetings and interact with the students of the institution from time to time. During the academic year 2022-23, a two-day badminton tournament was organised by the Kotshera Alumni Association on the college campus on June 3-4, 2023, in which more than 30 alumni participated. The achievements of one of our alumni, Amit Negi, were also acknowledged by inviting, acknowledging, and facilitating his interaction with the college stakeholders.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1 Our institution solemnly adheres to the vision and mission of our college of fostering dissemination of knowledge along with kindling the creative streak within students and teachers by providing various skill development programs , personality development programs in addition to research and development series which are essential for them. Awareness programmes are conducted intermittently to give practical knowledge in the field of career development to the students. Placement cell constantly provide opportunities to the students by arranging placement drives. Keeping pace with our vision and mission, we endeavour to inculcate technological skills in order to prepare our students to incorporate them in their personal as well as professional lives. To inspire, prepare and empower students to succeed in the rapidly changing world and to achieve excellence in academics innovative teaching and learning practices such as excursions and heritage tours are facilitated by the college. Furthermore, for the efficient functioning and governance, the institutional

perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic standard. It includes implementation of NEP, infrastructural growth, emphasis on research and development along with preserving traditional knowledge apparatus and vast unification with ICT. Lastly, college administration gives liberal entitlement and tractability to the principal together with the different committees and departments to lead all the academic activities of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a highly decentralized structure to facilitate ease of working and to encourage participation. This is inherent in day-to-day functioning of the college and its decision-making processes.

Case Study:

Freshers' Welcome: 'Navasamagan'

To conduct fresher's party, the organising committee was constituted to organize the function. Together the organizing committee and the senior students organized a Fresher's Party named 'Navasamagan' to welcome the newcomers. The convener, organizing members and senior students committee held a meeting to decide the date, time and venue of the event. Organizers had certain guidelines and budget for fresher's party. They made a rough estimate of expenses and made sure that they would not go overboard and stick to the budget. Therefore, one absolute week was assigned for this celebration, after finalization, invitation cards were printed by the invitation committee. Special logo was prepared for this event by the senior students committee. The organizing committee planned a list of games, judges, contests and rounds for the event.

The planning committee supported the theme unity in diversity which was reinforced by numerous cultural acts and performances. The Prize distribution committee arranged an awarding ceremony and presented various titles and prizes to the freshers. The Principal, Heads of the departments, teaching and non teaching faculty along with student union members, senior student representatives together concentrated on fostering the progress of the event.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For the efficient functioning and governance, the institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality, policies and strategies.

ICTup-gradation:

A strategic activity for the introduction of state-of-the art teaching-learning environment in the college under its perspective plan successfully implemented by the college is the strengthening of its ICT facility. Seven interactive Flat Panels have been installed at various classrooms, labs and main entrance. The college has upgraded it's IT and computer Labs comprising twenty new desktop computers operating on Windows for encouraging computer literacy among its students. All the Labs are Wi-Fi enabled. The IT labs are equipped with Projection system with five projectors in total. Free and easy access to the IT lab is provided to all students. There is also a separate internet enabled ICT resource desk for the faculty in each department room to provide teachers access to online educational resources and facilitate them in their day-to-day work. A dedicated e-corner with computers and Wi-Fi connectivity has been created in the college library to provide access to online instructional material

to the faculty and students. The administrative block, commerce block and arts block of the college has also been fullycomputerized. This facility is strengthened with the membership of the NLIST and National Digital Library.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college follows an evolutionary perspective plan to achieve our vision and mission. Our policies are deployed in a process of democratic decision -making and decentralized administration under the guidelines of different committees, bodies and societies at the beginning of academic year. It is ensured that the college takes decisions with regard to teaching and non-teaching staff within the parameters provided by: UGC - H.P. University. Duties/Responsibilities are assigned as per qualifications and aptitudes. The Governing Body is responsible for Policy making. The decision-making procedures are made at appropriate levels in the organizational hierarchy. Constitutional bodies such as IQAC Cell, Anti-ragging Cell etc., as per the university/ government guidelines are also included in the organizational structure of the institution. There are different bodies that give academic and administrative leadership to the institution. They make plans and budgets, and take financial approvals from the principals. The institution strictly follows the service rules, procedures and promotional policies. The appointments are made by the state Public service commission as per UGC rules. The PTA and Alumni association has also been given a pertinent role in organizational setup. Everybody is encouraged to take upon diversified responsibilities in their respective fields for their personal growth. The suggestions of the employees are considered vital inputs for policies, plans and procedure of the College

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.gccm.ac.in/pdfs/6.2.2-Organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The administration of the institution communicates the following welfare schemes of the government of Himachal Pradesh for the empowerment of teaching and non-teaching staff.

1. Leaves:

- **Maternity/paternity leave**
- **Medical Leave**
- **Study Leave**
- **Duty Leave to attend seminars/ conferences/OP/RC**

2. Medical Reimbursement

3. Pension

4. GPF

5. Gratuity & Leave Encashment

6. LTC Facility

7. HRA

8. University Guest House

9. PWD Rest House

10. Group Insurance Scheme

11. TA/DA on official duty

12. Capacity Building

For Professional Development of the faculty, various programmes are organized by the agencies such as HIPA Shimla/IIPA New Delhi, SCERT Shimla, HRDC and UGC Academic Staff Colleges etc.

13. A well-equipped staff room, infirmary, and a canteen

14. Sports and games, recreational activities, yoga training

15. Collective Issues

The demands and proposals of the staff members are addressed in the staff meeting by the staff secretary and various issues and problems faced by them are resolved through the secretary in consultation with the principal. Meetings are recorded as the minutes of meeting and the resolutions are put forward for execution. The problems, demands and suggestion of ministerial and non-teaching staff are discussed with the principal, who resolves them with the recommendations of the advisory committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

42

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Confidential Report (ACR) of each faculty member covers all the aspects, viz., workload, class results, extra assignments, co-curricular and extracurricular activities. The component of research includes papers published in journals, books authored or edited, presentations in seminars and conferences, and other professional growth programs. The overall assessment is done through the PBAS proforma in which appropriate weightage is given for each component. This format along with the supporting documents is assessed and reported by the Principal and finally submitted to the Directorate of Higher Education for further review.

Based on evaluation of APIs/ ACRs by Departmental Promotional Committee (DPC), the higher scales and promotions are awarded to the faculty members under Career Advancement Scheme.

The Superintendent reports on the ACRs of other non-teaching staff. The HODs report on the ACRs of technical lab staff. These are reviewed and forwarded by the Principal to higher authorities. The librarian's ACR is appraised and reported on by the Principal and reviewed by the Director of Higher Education.

The wages or honorariums of employees working on "local funds & need base" are fixed as pergovernment guidelines. College Advisory Committee or the concerned committee recommends the employees for wage-enhancement based on their performance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College is administered by the Department of Higher Education, Government of HP. An established procedure is followed as per HP Financial Rules (HPFR), 2009. The Principal and the Bursar are fully responsible for approving all the financial transactions.

Statutory Audits-The statutory audit by Accountant General of HP has been done upto 2003.

Local Audit Department HP-The audit by Local Audit Department (LAD), Department of Finance, Government of HP of college funds has been done upto March 2023.

External Audit-This audit is conducted after the completion of financial year by the independent Chartered Accountant appointed by the Principal.

Audit of PTA and Alumni-The PTA fund audit has been done upto March, 2023.

Internal Audit-Cash books and account books are also thoroughly checked by the bursar or the respective coordinator(s). Principal of the college herself verifies all the entries while putting his signatures on the financial books.

Internal Physical Audit: The stock verification of the assets of the institution is done every year, conveniently in March.

At present no audit objection is pending to be settled on behalf of the institute towards AGHP audit. No major audit objections have been raised and recorded.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Budget allocations for the college are made by the Department of Higher Education on request and demand from the institute. The salaries and payments are made through Government Treasury after passing of the bills by the Treasury Officer. The payments are directly credited into the account of the concerned person/party. The Tuition Fees collected is deposited in the government Accounts through challans. The other sources Amalgamated Fund (AF) and the Parents-Teacher Association (PTA) fund. The funds from these accounts are used for the development activities of the college like engaging teachers and administrative staff on need basis and for carrying out minor development activities. The Permission for spending the money is sought form the Principal and the Bursar.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college has initiated many quality sustenance and enhancement measures on the basis of feedback received from the stakeholders during the session 2022-23.

- The IQAC, through many proactive initiatives, has succeeded in internalisation of quality cultures and institutionalization of best practices. IQAC develops quality benchmarks and parameters for various academic programmes.
- Participation in seminars, workshops and training programmes at institutional and national levels, for faculty, students and support staff is encouraged to enhance their functional efficiency.
- Help increase integration of ICT in teaching-learning and promote use of ICT, along with sensitization and training of faculty.
- Through internal and annual external audits, our quality assurance systems have evolved over a period of time, and have been strengthened.
- Faculty Development Program were planned and conducted for our staff to equip them with different ICT tools and to enhance their knowledge about the upcoming education policies.
- The results of Midterm examination were analyzed and provision was made for Remedial Classes for the slow learners while for fast learners extra competitive based sessions were conducted..
- The IQAC encourages faculty to conduct tours, excursions, field visits, and surveys.
- IQAC also motivates faculty to establish collaboration, linkages and MoUs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution provides the required tools for effective teaching through ICT. College has computers with latest configuration LCD projectors, High speed Internet (with 150-300 MBPS speed), Wi-Fi etc. There are ICT enabled classrooms fitted with interactive panels and IT labs equipped with latest systems.

The continuous comprehensive assessment system i.e. CCA is adopted by Himachal Pradesh University and its affiliated colleges for assessing students. The continuous Internal Evaluation component, which is allotted 30% percent of the total marks, consists of tests, assignments, seminar and marks for attendance. Rest 70% percent of the total marks are allocated to the final examination.

Evaluation for CCA is impartial and at every level transparency is ensured. Mid term papers after evaluation are shown to the students, and their doubts and queries resolved satisfactorily.

The attendance register maintained records a student's presence and absence in respective classes. Presentations and assignments are also assessed fairly. In addition to this, regular feedback is given to students individually in the class on their performance.

Active participation of the students in NCC activities has brought various accolades to the institution. These activities induce the sense of ethical and responsible citizenship among the cadets.

The language lab has been established in the current session for the benefit of students and to enhance their spoken abilities and communication skills. The lab has been established with efficient software.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://gcshimla.iind.in/uploads/websiteData/notice_61248_1692687517.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Several initiatives to promote gender equitywereundertaken. Gender issues were integrated into the curriculum by offering courses/papers such as "Gender and Sexuality", "Human Rights, "Gender and Environment", "Contemporary India: Women and Empowerment", "Women in Indian History" etc. To promote girls' education, tuition fee exemption of Rs. 2,76,600 was provided to the girl students and Scholarships to 14 girl students (3- Kalpana Chawla Scholarship, 2- Bhem Rao Ambedkar Scholarship, 1- MukhyaMantriKalyanYojna, 8- SC Scholarship Scheme)during 2022-23. The co-curricular activities organized include:

- Meeting to discuss the problems of the students on 13-02-2023
- A Lecture on Career Guidance on 14-02-2023
- Health Awareness Camp on "Women Health and Menstrual Hygiene Management" on 16-02-2023
- Lecture on "Women Empowerment" to celebrate International Women's Day on 10-03-2023

The Women Grievance/Harassment Cell provided regular counselling to girl students. There is separate girls' common room with

looking mirror, changing room etc. A sanitary napkin vending machine and incinerator have been installed. Safety and security is ensured through:

- **CCTV cameras installed at strategic locations.**
- **Regular presence of security guard.**
- **Identity cards are mandatory for entry into the college.**
- **Anti Ragging and Discipline Committees work to ensure safety.**
- **Important helpline numbers are displayed.**
- **Suggestion/Complaint Box is installed.**

File Description	Documents
Annual gender sensitization action plan	https://1drv.ms/w/s!AqAlOfcGwybrggHq68IN7F W9SETp
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1jHKwuGSaq NoxHl4l5VCnANfFvEx5OuwB/view?usp=drivesdk

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

2) WASTE MANAGEMENT

The college has made every effort to keep the campus clean by

adopting various measures towards solid liquid and e waste management.

1. Solid Waste- solid waste in the form of wet and dry waste is segregated at the source and carried away by the garbage collecting vehicles of the municipal corporation on regular basis. To dispose off sanity pads incinerator has been placed in the girl's washroom for safe disposal. Laboratory equipments that are not in use anymore are scrapped after following the codal formalities. To reduce waste in the institution students are educated on proper waste management practices through various camps organized at college level. Further students are sensitized on the issue by displaying slogan boards in the campus.

    b) Liquid waste- Liquid waste from washrooms, Canteen and laboratories are drained directly into the common drainage.

    c) E waste- e waste is collected from students and faculties during drives and camps organized in the college and handed over to the concerned agencies accordingly for its proper treatment. d) Hazardous waste- The chemicals used in laboratories are disposed after dilution. Acids are neutralized and released into common drainage.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

People from different religious, racial, cultural, and linguistic identities coexist peacefully in India, a nation with a diverse population. The students in the college come from different districts of state. Teachers and non-teaching employees come from a variety of geographical areas as well. According to government regulations, the admission procedure is followed. In an effort to foster socioeconomic unity, the government encourages and makes it easier for students from economically disadvantaged groups such as SC/ST and other minority groups to apply for various scholarship programmes. The students along with faculty members are fully involved in the national developmental activities, national festivals, awareness rallies and essential government campaigns. The Red Ribbon Club, NSS, Rovers and Rangers and NCC units of the college actively participate and organize events to inculcate tolerance for diversities among the students and to promote inclusive and harmonious environment for student progression. The college sponsors cultural events that highlight the many nations cultures, languages, and dialects. Hindi literary society and English literary club exists in the college which allows the

students to showcase their literary skills.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and teachers are both actively involved in various state and national level festivals, awareness rallies and social welfare initiatives throughout the academic session. The institute upholds the values of peace, love, integrity, equality, patriotism and national unity. Students are made aware about their constitutional obligations through the 'Student Induction lecture' by the Principal in the beginning of the academic year. Following important days are organized in the college for the values, rights, duties and responsibilities among the staff and students.

1. Independence Day-Celebrations of 'Azadi ka Amrit Mahotsav' and 'Har Ghar

Tiranga' (August 5-15)

1. NSS Day Celebration (September 24)
2. World Heart Day (September 29)
3. International Iodine Day (October 21)
4. National Unity Day Celebration (October 31)
5. Constitution Day Celebration (November 26)
6. World AIDS Day (December 1)
7. Flag Day (December 7)
8. Science Day (February 28)
9. Women's Day (March 8)
10. World Water Day (March 21)
11. World Forest Day (March 22)
12. Shahidi Divas (March 23)
13. International Museum Day (May 18)
14. World Environment Day (June 5)
15. International Day Against Drug Abuse and Illicit Trafficking (June 26)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File]
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File]
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File]
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following commemorative days/events/festivals of national and international importance were organized in the college during 2022-23.

1. **'AzadikaAmritMahotsav' (5th August-15th August, 2022) by organizing various activities and competitions.**
2. **International Youth Day (26th August, 2022) by the Red Ribbon Club through a campaign 'HIV keSamne-Hum JhukegeNahi'. to bring awareness about causes symptoms, treatment and control of AIDS.**

3. World Heart Day Celebrations (29th September, 2022) in collaboration with Max Health Care, Mohali by organizing ramp walk, zumba and workshop.
4. National Iodine Deficiency Prevention Day (21st October, 2022) by the Department of Chemistry.
5. National Unity Day (31st October, 2022) was celebrated on the occasion of the birth anniversary of SardarVallabh Bhai Patel.
6. 'Vigilance Awareness Week' Celebrations (4th November, 2022) by the Commerce Department.
7. 'World Tourism Day' (27th September, 2022) by the Department of Tourism and Travel Management (TTM).
8. Constitution Day (26th November, 2022) was celebrated by the NSS Unit.
9. On World AIDS Day (1stDecember, 2022) an awareness programme on 'Prevention of HIV/AIDS' was organized by Red Ribbon Club.
10. The Department of History celebrated World Museum Day on May 18, 2023 and avisit tothe State Museum, Shimla was organized.
11. Eco Club observed World Forestry Day and World Water Day (March 21 and 22, 2023)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Clean and Green Campus

Objectives of the Practice:

- To promote an eco-friendly environment.
- To maintain cleanliness and hygiene.
- To adopt effective cost-saving methods.

The Context

To create awareness on various environmental issues and their implications and to maintain a clean and green campus.

The Practice

To preserve existing flora and fauna in and around the campus, restrict parking of vehicles on campus. The college uses solar panels. College has rainwater harvesting tank, vermi-compost pit and separate dustbins for dry and wet waste.

Evidence of Success

Environmental awareness campaigns launched by the college have involved students and teachers in tree plantation drives alongside several other activities through clubs and societies. College has got environmental and energy audit done through HP State Pollution Control Board, Himurja and State Electricity Board.

Problems Encountered and Resources Required

Clean and Green Campus initiatives are challenging, as they require determination and long term commitment from all stakeholders. College has insufficient manpower for sustainable maintenance the Campus.

Note:

Our college uses social media platforms for circulating messages. Tobacco products are strictly prohibited in the college premises. Use of plastic is completely banned on the campus.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rajiv Gandhi Government Degree College Chaura Maidan is offering skill enhancement programs that are focused around training that combines the best practices from education, psychology, social work, career counseling, sports, and technology training. Some of the skill enhancement courses offered at Rajeev Gandhi Govt. Degree College are:

1. EEE (English, employability, and entrepreneurship)

Executive summary: EEE is a skill development program certified by the sector skill council MEPSC (Management, Entrepreneurship, and Professional Skill Council). The HPKVN hereby implements this program for the training of 5000 final-year Graduating students.

Enrolment:

Identified = 200 Students

Counseling =160 Students

Register =120 Students

2. Students training Sponsored by HPKVN

Date: May 25, 2023, Venue: CDAC Mohali

Duration:3Months

A group of seventeen students have joined the training program organized by HPKVN and CDAC in Mohali.

3. The Memorandum of Understanding (MOU) is signed between Mr.Dheeraj Sharma, as a Director of Summerhill Technologies Pvt. Ltd., and Dr. Anupama Garg, as Principal of Rajiv Gandhi Govt.

Degree College Chaura Maidan Shimla-4, on February 25, 2023.

Objectives of the MOU:

1. To organize and conduct the educational program for the students of RGGDC at no charge.

2. To further analyze, discuss, and deliver products and services to RGGDC.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The IQAC being an integral part in the development of the college helps in planning and monitoring the plans to be undertaken by the institution.

The initiatives taken by the IQAC during the session 2022-23 were:

- NAAC NAAC Reaccreditation: As the 2nd cycle of NAAC reaccreditation is due, the IQAC is looking forward to facilitate the institution to prepare for the upcoming visit.

- Career counseling for students: The IQAC is committed to provide good career opportunities to students as they graduate from the institution.

- FDPs: The IQAC further proposed measures to strengthen the research component by facilitating the faculty members by active participation in various programmes for teaching as well as non teaching staff.

- Feedback analysis: The committee unanimously proposed to

review the conclusions of the feedback forms from the students.

- Infrastructure facilities: The IQAC proposed the upgradation of college infrastructure in order to provide conducive and holistic environment to the students.

- Awareness programmes: The members of IQAC shared their concern on conducting various awareness programmes to sensitize the students and enhance their knowledge.

- Remedial classes: In addition to the above mentioned issues, the members proposed Remedial classes for the slow learners.