

Proceedings of the Internal Quality Assurance Cell meeting chaired by the Principal RGGDC held on July 20, 2022

Agenda: Plan of Action for the session 2022-23

The following members of IQAC attended the meeting proposed for Plan of Action for the year 2022-23.

| | | | | |
|----|----------------------------|---------------------------------------|-------------|------------------------|
| 1 | Dr. Anupma Garg | Principal | Chairperson | <i>Anupma</i> |
| 2 | Dr. Gopal Krishan Sanghaik | Associate Professor | Coordinator | <i>Gopal</i> |
| 3 | Dr. Deepshikha Bhardwaj | Associate Professor | Member | <i>Deepshikha</i> |
| 4 | Dr. Bhupender Dogra | Associate Professor | Member | <i>Bhupender</i> |
| 5 | Dr. Rakesh Kumar Sharma | Associate Professor | Member | <i>Rakesh</i> |
| 6 | Dr. Mast Ram | Associate Professor | Member | <i>Mast Ram</i> |
| 7 | Dr. Yash Desh Dulta | Assistant Professor | Member | <i>Yash Desh Dulta</i> |
| 8 | Dr. Mitali Dhaurela | Assistant Professor | Member | <i>Mitali</i> |
| 9 | Dr. Meena Sharma | Principal JLN Fine Art College Shimla | Ex. Member | <i>Meena</i> |
| 10 | Dr. Hem Raj | President PTA | Member | <i>Hem Raj</i> |
| 11 | Dr. Neeraj Shandil | Member PTA | Member | <i>Neeraj</i> |
| 12 | Ms. Sulakshna | Student BA IInd Year NSS Volunteer | Member | <i>Sulakshna</i> |

The IQAC being an integral part in the development of the college helps in planning and monitoring the plans to be undertaken by the institution.

The initiatives taken by the IQAC during the session 2022-23 were:

- **NAAC Reaccreditation:** As the 2nd cycle of NAAC reaccreditation is due, the IQAC is looking forward to facilitate the institution to prepare for the upcoming NAAC visit.

- **Career counseling for students:** The IQAC is committed to provide good career opportunities to students as they graduate from the institution.
- **FDPs:** The IQAC further proposed measures to strengthen the research component by facilitating the faculty members by active participation in various programmes for teaching as well as non teaching staff.
- **Feedback analysis:** The committee unanimously proposed to review the conclusions of the feedback forms from the students.
- **Infrastructure facilities:** The IQAC proposed the upgradation of college infrastructure in order to provide conducive and holistic environment to the students.
- **Awareness programmes:** The members of IQAC shared their concern on conducting various awareness programmes to sensitize the students and enhance their knowledge.
- **Remedial classes:** In addition to the above mentioned issues, the members proposed Remedial classes for the slow learners.

Proceedings of the Internal Quality Assurance Cell meeting chaired by the Principal RGGDC held on December 15, 2022

Agenda: Follow up of the implementation of decisions made in the first meeting held in July 2022.

The following members of IQAC attended the meeting proposed for Plan of Action for the year 2022-23.

| | | | | |
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| 1 | Dr. Anupma Garg | Principal | Chairperson | <i>Anupma</i> |
| 2 | Dr. Gopal Krishan Sanghaik | Associate Professor | Coordinator | <i>Gopal</i> |
| 3 | Dr. Deepshikha Bhardwaj | Associate Professor | Member | <i>Deepshikha</i> |
| 4 | Dr. Bhupender Dogra | Associate Professor | Member | <i>Bhupender</i> |
| 5 | Dr. Rakesh Kumar Sharma | Associate Professor | Member | |
| 6 | Dr. Mast Ram | Associate Professor | Member | <i>Mast Ram</i> |
| 7 | Dr. Yash Desh Dulta | Assistant Professor | Member | <i>Yash Desh Dulta</i> |
| 8 | Dr. Mitali Dhaurela | Assistant Professor | Member | <i>Mitali</i> |
| 9 | Dr. Meena Sharma | Principal JLN Fine Art College Shimla | Ex. Member | <i>Meena</i> |
| 10 | Dr. Hem Raj | President PTA | Member | <i>Hem Raj</i> |
| 11 | Dr. Neeraj Shandil | Member PTA | Member | <i>Neeraj</i> |
| 12 | Ms. Sulakshna | Student BA IInd Year NSS Volunteer | Member | <i>Sulakshna</i> |

A meeting of the IQAC was held in the Principal's office with the agenda of reviewing the implementation of the Plan of Action chalked out in the first meeting. The members of the IQAC apprised the worthy Principal about the following measures taken to execute the Plan of Action.

- As proposed earlier by the committee members various career counseling programmes were carried out under the aegis of Career Guidance and Counselling Cell. "Jio Smart Sales Trainee Programme" was conducted on 10th Nov. 2022 under the guidance of Dr. Gopal Krishan Sanghaik. During this programme, students were told about the job

opportunities. Eighty five students of the college benefitted from this programme. On 28th Feb. a talk on “Yuwaon Ke Liye Rozgaar Ke Avsar” by Dr. Pravesh Kumar from Baddi University and “Vitiya Kshetra Mei Rozgaar” by Sh. Robil Sahni was organized.

- The IQAC also organized a programme on “National Education Policy 2020” for the staff and students on 1st Sep. 2022. The event was graced by Sh. Suresh Bhardwaj (Minister Urban Development and Parliamentary Affairs) as the chief guest alongwith Dr. Sunil Kumar Gupta, former VC HPU and Dr. D.D. Sharma, VC SPU Mandi. Various awareness and sensitization workshops and events were organized during the session such as:
- Red Ribbon Club organized an awareness programme on HIV on the 26th Aug. 2022 commemorating International Youth Day. On 19th July 2022 the Road Safety Club organized an awareness programme on “Vehicle Location Trekking Device” and “Emergency Button Surveillance Centre”. On 13th Sep. 2022, celebrating the world Health Day, an awareness and Health Check-up Camp was organised by the Women Cell in collaboration with Max Health Care Chandigarh and Inner Wheel Club Shimla.

Proceedings of the Internal Quality Assurance Cell meeting chaired by the Principal RGGDC held on April 18, 2023

Agenda: Summarise and analyse the initiatives of the IQAC during the year.

The following members of IQAC attended the meeting proposed for Plan of Action for the year 2022-23.

| | | | | |
|----|----------------------------|---------------------------------------|-------------|-------------------|
| 1 | Dr. Anupma Garg | Principal | Chairperson | <i>Anupma</i> |
| 2 | Dr. Gopal Krishan Sanghaik | Associate Professor | Coordinator | <i>Gopal</i> |
| 3 | Dr. Deepshikha Bhardwaj | Associate Professor | Member | <i>Deepshikha</i> |
| 4 | Dr. Bhupender Dogra | Associate Professor | Member | <i>Bhupender</i> |
| 5 | Dr. Rakesh Kumar Sharma | Associate Professor | Member | <i>Rakesh</i> |
| 6 | Dr. Mast Ram | Associate Professor | Member | <i>Mast Ram</i> |
| 7 | Dr. Yash Desh Dulta | Assistant Professor | Member | <i>Yash</i> |
| 8 | Dr. Meena Sharma | Principal JLN Fine Art College Shimla | Ex. Member | <i>Meena</i> |
| 9 | Dr. Hem Raj | President PTA | Member | <i>Hem Raj</i> |
| 10 | Dr. Neeraj Shandil | Member PTA | Member | <i>Neeraj</i> |
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A meeting was held to discuss the outcomes of the POA and the steps that were taken to accomplish the targets. During the review meeting it was found that the initiatives were taken by the college to continue the work as proposed earlier for which feedback from the students was also taken into consideration.

- A Faculty Development Programme (FDP) on "Contemporary Issues and Challenges in Higher Education" for the teaching staff and a Capacity Building Programme on "Financial Rules and ICT Skills" for the administrative staff were organized by the IQAC from 23rd March to 29th March 2020-23
- As proposed in the last meeting of IQAC for the session 2021-22 held on 8th May, 2022, Remedial classes for slow learners were undertaken based on their performances in various class tests and midterm exams. Further as per the recommendations of the IQAC, preparations on the format of competitive exams for fast learners were carried out.

- To strengthen the existing infrastructure as proposed by the IQAC, the following measures were taken such as construction of Canteen for staff and students, purchasing of ICT equipments, automation of library, departmental cabins for the staff, etc. The construction work of multipurpose sports court and new seminar block is in progress.

The members of the IQAC shared their satisfaction at the fruitful culmination of the session 2022-23 as many new initiatives had been successfully put into practice. A list of proposal for the coming session was submitted to the Principal and the meeting ended on a positive note.