



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT COLLEGE CHAURA MAIDAN KOTSHERA SHIMLA
Name of the head of the Institution	Dr. Pawan Salaria
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01772653291
Mobile no.	9418276297
Registered Email	principal.kotshera@gmail.com
Alternate Email	pawankumar73@gmail.com
Address	Rajiv Gandhi Govt. Degree College Chaura Maidan Shimla-4
City/Town	Shimla
State/UT	Himachal pradesh
Pincode	171004

2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Mast Ram																								
Phone no/Alternate Phone no.	01772653291																								
Mobile no.	7018012362																								
Registered Email	mastram1999@yahoo.com																								
Alternate Email	principal.kotshera@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.gccm.ac.in/pressrelease.php?key=AQAR																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gccm.ac.in/academics.php?key=calander																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>77.40</td> <td>2003</td> <td>16-Sep-2003</td> <td>15-Sep-2008</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.01</td> <td>2016</td> <td>25-May-2016</td> <td>24-May-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	77.40	2003	16-Sep-2003	15-Sep-2008	2	B	2.01	2016	25-May-2016	24-May-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B+	77.40	2003	16-Sep-2003	15-Sep-2008																				
2	B	2.01	2016	25-May-2016	24-May-2021																				
6. Date of Establishment of IQAC	01-Jan-1970																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																						

. Initiative: Inauguration of Administration cum Science Block by Honourable Chief Minister of H.P.	30-Jul-2019 1	3000
Initiative: Networking in Science Block	08-Aug-2019 365	3000
Initiative:	04-Sep-2019 1	500
Career Counselling Programme in collaboration with the Bright Academy	05-Mar-2020 1	200

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GC kotshera Chaura Maidan	RUSA	MHRD	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC of G.C. Chaura Maidan gave an equal importance to the improvement of the campus infrastructural facilities in the session 20192020, along with continued

efforts of quality initiatives towards maintaining exemplary standards in the fields of teaching, learning and research of the teachers as well as the students of the College. The cell was able to: 1. Organize Conferences, Seminars and workshops where the teachers/students were encouraged to actively participate and improve their knowledge, organizational and leadership qualities. A National Seminar was organized in collaboration with the Akhil Bharatiya Mahavidyalya Shaikshik Sangh. The Seminar was presided by the Honourable Chief Minister of Himachal Pradesh as The Chief Guest. Various small interactive sessions and workshops were organised to enhance the personality development and skill management of the teachers and students during the session. 2. Encourage the various clubs and societies of the college to organize events to involve students in the community service, environmental and issuebased programs under Central and State Government initiatives or schemes. This year apart from the regular annual activities like the Aids awareness, Disaster Management workshops, Declamation contests, Campus beautification drives, skits and demonstrations on the current issues of youth were staged. Awareness and sensitization programmers on gender equality, health and hygiene, nature walks and community service projects too, were initiated during the session 20182020. 3. A Nursery of Ornamental and Medicinal Plants was established in the campus 6th March 2020 to ensure sustainable beautification of the college campus and align the students to organic agriculture. Students became aware about the importance of natural environment and importance of trees in our world. A complete set of production technology including quality seedlings and potted plants of summer and winter plants was provided to the students for hands on experience. 4. This year the New Administration and Science Block was inaugurated by the Honourable Chief Minister of the state on June 21, 2019. The new PGDCA laboratory was inaugurated by the Honourable Education Minister. The college invested in improving the infra structure and facilities by initiatives like providing Aquagaurds on each floor of the New Block. New furniture along with wooden flooring were provided to the teaching and nonteaching staff to make the work environment more conducive during the harsh winters. 5. Upholding the college's tradition of providing the best and most conducive environment for sports and games to the students , the college organized state and national level competitions of various games in the college campus in the year 20192020in collaboration with governmental agencies. 6. An Interdisciplinary International Conference to disseminate the research work of research scholars from different parts of the world was organized in the College.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
<p>Proceedings of the Internal Quality Assurance Cell meeting chaired by Principal G.C. Chaura Maidan, Kotshera held on July 12, 2019 at the Principal office Agenda: Plan of Action for the session 20192020 The following members of IQAC attended the meeting proposed for plan of action for year 201920 1. Dr. Pawan Salaria (Principal) Chairperson 2. Sh. Mast Ram (Associate Prof.) Coordinator 3. Dr Anupama Pathak (Associate Prof.) Member 4. Dr. Jyotii</p>	<p>Outcomes and Achievements Along with continued efforts of quality initiatives towards maintaining high standards in the fields of teaching, learning, research and skill enhancement of the teachers as well as the students of the College the IQAC gave an equal importance to the improvement of the campus infrastructural facilities in the session 20192020, Important outcomes are as below New Infrastructure New</p>

Gupta (Associate Prof.) Member 5. Dr. Anupriya (Associate Prof.) Member 6. Dr. Pushplata Sharma (Assistant Prof.) Member 7. Dr. Inderjeet Singh (Ex. Principal) Member A meeting of the IQAC was held in the office of the Principal with the agenda of formulating the plan of action for the session 201920. The IQAC decided to give an equal importance to the improvement of the campus infrastructural facilities in the session 20192020, along with continued efforts of quality initiatives towards maintaining high standards in the fields of teaching, learning, research and skill enhancement of the teachers as well as the students of the College. The cell chalked out a plan to: 1. Continue to organize Conferences, Seminars and workshops where the teachers/students would be encouraged to actively participate and improve their knowledge, organizational and leadership qualities. 2. This year apart from the regular annual activities like the Aids awareness drive, Swatchta Pakhwada, Disaster Management workshops, other extension activities like Declamation contests, Campus beautification drives, skits and demonstrations on the current issues of youth will be planned. The college Dramatic club should be encouraged to actively stage skits and dramas to sensitize the students about the various problems in our society at the local, National and International level. Awareness and sensitization programmers on gender equality, health and hygiene, nature walks and community service projects too, shall be initiated during the session 20192020. 3. A proposal for the establishment of a Nursery of Ornamental and Medicinal Plants in the college campus was laid before the cell and was unanimously agreed upon by all members. 4. A proposal was made to provide new water filters, furniture, to paint the old campus were made in the house. The house decided to buy new furniture to the teaching and nonteaching staff in this session. 5. Upholding the college's tradition of providing the best and most conducive environment for sports and games to the students, the IQAC proposed to continue to organize

Administration and Science Block was inaugurated by the Honourable Chief Minister of the state on June 21, 2019. The new PGDCA laboratory was inaugurated by the Honourable Education Minister. The college invested in improving the infra structure and facilities by initiatives like providing Aqua guards on each floor of the New Block. New furniture along with wooden flooring were provided to the teaching and nonteaching staff to make the work environment more conducive during the harsh winters. Extension Activities and Awareness Generation Apart from the regular annual activities like the Aids awareness drive, Swatchta Pakhwada, Disaster Management workshops, other extension activities like Declamation contests, Campus beautification drives, skits and demonstrations on the current issues of youth will be planned. The college Dramatic club should be encouraged to actively stage skits and dramas to sensitize the students about the various problems in our society at the local, National and International level. Awareness and sensitization programmers on gender equality, health and hygiene, nature walks and community service projects too, shall be initiated during the session 20192020. Beautification of Campus A Nursery of Ornamental and Medicinal Plants was established in the campus 6th March 2020 to ensure sustainable beautification of the college campus and align the students to organic agriculture. Students became aware about the importance of natural environment and importance of trees in our world. A complete set of production technology including quality seedlings and potted plants of summer and winter plants was provided to the students for hands on experience. Sports and Games Upholding the college's tradition of providing the best and most conducive environment for sports and games to the students, the IQAC proposed to continue to organize state and national level competitions of various games in the college campus in the year 2019. All India Civil Services Kabaddi Tournament was organized in the college campus. Also the InterCollege badminton championship under HP University was

state and national level competitions of various games in the college campus in the year 2019. The meeting ended with unanimous vote in favour of all the proposed initiati

hosted by this college where many college of state participated. workshops and Seminars Institution organized Conferences, Seminars and workshops where the teachers/students would be encouraged to actively participate and improve their knowledge, organizational and leadership qualities.

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<p>14. Whether AQAR was placed before statutory body ?</p>	<p>No</p>
<p>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</p>	<p>No</p>
<p>16. Whether institutional data submitted to AISHE:</p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2019</p>
<p>Date of Submission</p>	<p>07-Feb-2019</p>
<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)</p>	<p>Does the Institution have Management Information System? Yes If yes, give a brief description and a list of modules currently operational. Management information system (MIS) is a system which helps College administration performing its functioning effectively. It provides relevant information to each department to make right decisions and stimulates its actions. It is a systematic approach to provide useful information for effective administrative functioning in the form of suitable reports. MIS is very useful for efficient and effective planning and control functions of the college. MIS will be instrumental in getting the things done by providing quick and timely information to college staff council and college advisory. Higher education department, makes all the policies and we implement them at institution level accordingly. In this regard, the emails received from department of higher education are circulated among the College Staff</p>

Council and advisory committee by notices and whatsapp group (GC Kotshera official). MIS is very well used in the overall functioning of the institution in the areas such as: ? College is using the management software "Enterprise Resource Planning (ERP)" purchased from private agency for managing college funds, online admission and administrative control. It allows for integrating college affairs and applications to manage and distribute the funds automatically in various heads and back office functions related to technology, services and resources Students database is maintained through this software. ? Personnel Management Information System (PMIS) maintains records of employees and the service books are online which are updated periodically. ? Withdrawal and disbursement is online through treasury. Salaries, arrears and GPF are credited through digital mode to individual bank accounts. ? Payment of purchase of any type of items/ printing of college magazines and prospectuses/ payment to PWD department for repair and New construction are made through RTGS/NEFT. ? General Provident fund statements National Pension Scheme record of the staff is maintained through digital mode. ? Regarding scholarship of the students, online applications are received and documents are verified online by the college. Scholarship is credited through online digital system by the department of higher education. ? End Term Examination forms verification and university Roll No generation is managed through online system. Record of seating plan is kept digitally. MIS helps to settle the enquiries of students immediately. ? Internal assessment and term awards are uploaded and verified online and database is maintained digitally. ? Library provides, National Library and Information Services Infrastructure for scholarly content (NList). It provides access to eresources to college students and faculty members through servers installed at the INFLIBNET Centre. Passwords are provided to the students/ faculty members to access NList and record is maintained at the library. Library Cataloguing is

available through networking facility provided by SOUL Software. ? Faculty of self financing course i.e. Bachelor of Computer Applications helps to maintain the college record digitally and trained the office staff. ? All India Survey of Higher Education data uploaded and maintained digitally. ? Institution has the mechanism for well planned curriculum delivery and documentation. ? Management information system provides college administration and teachers with the information required for informed planning, policymaking, and evaluation. MIS have changed college management in the areas of decision making, workload, human resource management, communication, responsibility and planning.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institute is affiliated to the Himachal Pradesh University, which has set up separate Board of studies for under-graduate and post-graduate courses of every subject. These Board of studies work continuously to frame, upgrade and update the curriculum of their courses. Many of our faculty-members are also members of these Boards of studies. These teachers not only actively contribute in the making of the curriculum but also provide feedback on the implementation of the courses. Due to extreme geographical conditions, the implementation of semester based examination system became very difficult, therefore, in the year 2018-19 and onwards, the examination and evaluation system was changed to Annual Examination System from semester system. In the year 2019-20 following members of our teaching staff were members of their respective Board of studies: Sr. No Name of Teacher Subject of Board of Studies 1 Dr. Pankaj Basotia (Philosophy) 2. Dr. Deepshikha Bhardwaj (Commerce) 3. Dr. Anju Sharma (Zoology) 4 Dr. Bhupinder Singh Dogra (Pub. Admn.) 5 Dr. Mast Ram (Physics) 6 Dr. Rajeshwari Negi (Journalism & Mash Communication) 7. Dr. Nishtha (Computer Application) 8. Dr. Mukesh kumar (Journalism & Mash Communication) For the effective implementation of the curriculum, the college prepares a detailed time table of all the subjects according number of teaching hours allotted in the curriculum. In the timetable eight periods per week are allotted for English major and four periods per week for English minor. For effective curriculum delivery institute has included teaching by lecture method, evaluating the progress of the students by unit test, assignments and class quiz. This process and mechanism of effective delivery and implementation of the Curriculum can then be further elaborated in the following points as below:

A. As early as the beginning of every academic session, a timetable committee is formed which chalks out the detailed programme for effective implementation of the Syllabus. This not only includes a faculty-wise, and teacher-wise separate timetable but through separate Heads of the departments, it is ensured that the timetable and syllabus are further divided into lectures, tutorials and Practical's. Through this division, an effort is made to ensure not only to

complete the syllabus within the given time frame but that sufficient time is left for Seminars, Academic activities of various subject societies, assignments and exams for internal assessment etc. B. A provision for remedial classes and revision of syllabus is made for the needy Students. C. For effective delivery of the Syllabus, at least two classes every week of every subject are held in the smart classroom so that students may be maximally benefited by the digital sources and the digital resources of the college can be utilized for effective delivery of the syllabus. D. To update and upgrade the subject knowledge of Faculty-members, they are encouraged to participate in various faculty-development programmes and other academic activities. E. The Continuous Comprehensive Assessment (CCA-pattern), is implemented in its full spirit, in which attendance, class-tests, assignments and tutorials and internal house - exams are implemented in every academic

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
N/A	PGDCA	16/10/2019	365	EMPLOYABILITY	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PGDCA	COMPUTER APPLICATION	16/10/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	210	19

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
TOURISM MARKETING	01/07/2019	33
AN INTRODUCTION TO ARCHAEOLOGY	01/07/2019	77
CRAFTS AND ARTISANS: LIVING TRADITIONS	01/07/2019	77
INDIAN HISTORY AND CULTURE	01/07/2019	73
MESEUMS AND ARCHIVES	01/07/2019	73
INTRODUCTION TO INDIAN ART	01/07/2019	73

UNDERSTANDING POPULAR CULTURE	01/07/2019	73
DEMOCRATIC AWARENESS WITH LEGAL LITRACY	01/07/2019	55
HUMAN RIGHTS, GENDER AND ENVIRONMENT	01/07/2019	44
FIELD TOUR	01/07/2019	33
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback on Curriculum 2019-2020: The feedback on the curriculum was collected from the students, teachers, alumni and parents through questionnaire. Most of the stakeholders are satisfied with curriculum and Teaching-Learning system of the College. The analysis of the feedback collected for the session 2019-2020 is done as follows. Student's feedback- 22.5 students are strongly agreed and 57.5 agree with the current syllabus of the various programmes designed by the Himachal Pradesh University. Most of the students (97.5) favored the relevance of the different courses in their syllabus and are in the opinion that syllabus is good enough to be completed on time without any extra load. Feedback system indicates that most of them (82.5) are satisfied with the sequence of credits to the courses and examination system of the college. However few students suggested that there should be smart learning environment. Parent's feedback- Most of the parents are satisfied with the availability of the reference books prescribed in the curriculum, relevance and quality of syllabus, evaluation system, quality of teaching, treatment of the students in the college, and course program followed by the institution. Teacher's feedback- The syllabus is suitable to the course and seems to be interesting from teacher opinion. Aims and objective of the syllabus are well defined and clear to teachers and students. Prescribed books are relevant, updated and appropriate as rated by most of the teachers. 78 the teachers consider that very good numbers of prescribed books are available in the library. Teachers also agree that there is non-discriminatory and fair provision of their professional development. However some teachers (19.13) still consider that syllabus is not need based. Alumni feedback- Feedback analysis indicates that the alumni are satisfied with the overall academic environment, relevance of courses prescribed in the curriculum, teaching faculty and student's treatment in the college. 80 percent</p>

of the Alumni were satisfied with the library resources and infrastructure lab facilities in the college. Moreover, these stake holders are highly satisfied with the quality of the teaching in the college. Analysis of feedback from suggested-

- More smart class rooms.
- Syllabus should be need based.
- Interactive and practical based teaching learning approach.
- The need of more number of reference books in the library.
- More facilities and infrastructure in the college for research activity is required.

Action taken-

- Initiative was taken to set up smart class rooms in the college to make teaching learning process more attractive and interesting.
- The teachers were advised to strengthen the areas of concern highlighted in the student feedback report and are asked to undertake more experiential teaching learning process and use of digital aids for enhancing teaching learning process. Field interactions, educational tour, nature walk and industrial visits were organized to make curriculum practical based and interesting.
- Library resources were updated with more number of reference books.
- Teachers were encouraged to take up more research based projects and to join/organize more faculty development programs, conferences, seminars and workshops.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	650	1642	1467
BCom	Nill	200	691	616
BSc	Nill	260	755	686
BCA	Nill	40	107	107

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2876	0	43	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
43	43	8	6	6	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 Student mentoring system available in the institution? Give details. (Maximum 500 words) Mentoring

programme is conducted to help the students to strengthen their varied capabilities and to build an interpersonal relationship between the teachers and students. Each teacher in all departments is assigned with the task of mentoring students. This programme is conducted at two levels group and personal. Effective mentoring begins with the faculty and depends on the healthy relationship between faculty and students. Institution has constituted a committee known as 'STUDENT CAREER COUNSELLING AND MENTORING CELL COMMITTEE'.

Committee assign students groups to faculties (acts as faculty advisors) for providing guidance for each year during admission till the graduation. The faculty advisors perform the following functions: • To maintain personal details of the students including their address, contact numbers, overall academic performance and progress. It will help the financial advisor in monitoring the academic growth of the students. It will also help the college in tracer studies of the alumni. • To advise the students regarding choice of electives subjects, streams e.g. commerce, science and arts, etc. • To counsel and motivate the students in all academic matters-direct or indirect. • To guide the students in taking up extra academic and professional activities for value addition as a member of the society. • To contact the parents/guardians of the students in case of their academic irregularities, behavioural changes, etc, through the Head of the Department or College. • To advise Principal of the College in matters of leave or absence, official recommendation etc. • To advise the students in matters of their career. • To Create WhatsApp group of students allotted to mentor for information sharing. Committee members are working as Faculty Advisors for the students. The faculty monitors their progress and reports to teacher-in-charge. This mentoring is for overall development of the student. Faculty advisor meets the students frequently and discusses various issues including class room lectures, laboratory performances, participation of seminar/conferences and technical event, any academic difficulty faced and career development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2876	47	1:61

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	43	0	1	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Nill	Year I,II Sem. VI	14/06/2019	16/04/2020
BSc	Nill	Year I,II Sem. V	15/11/2019	16/04/2020
BCom	Nill	Year I,II Sem. VI	14/06/2019	15/10/2020
BCom	Nill	Year I,II	15/11/2019	16/04/2020

		Sem. V		
BA	Nill	Year I,II Sem. VI	14/06/2019	15/10/2020
BA	Nill	Year I,II Sem. V	15/11/2019	16/04/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2 The continuous comprehensive assessment system i.e. CCA is adopted by Himachal Pradesh University and its affiliated colleges for assessing students. For internal assessment of every subject 30 of the total marks are reserved and for the end term/ annual examination 70 of the total marks are allocated. Evaluation in a continuous mode has helped improve students regularity and participation in practicals/presentations as there are marks for each class attended and assignment completed. The process of assessing students internally, at the college level is robust, impartial and transparent. Internal Assessment which is 30 of total marks is divided as follow: 1) 5 marks are allocated for students attendance for both semester and annual system. A proper attendance register is maintained for every course with each students record. 2) Mid term papers are conducted after completing 75 of the syllabus. 15 marks are reserved for mid term examination if students are appearing under semester system, and 10 marks if students are appearing under annual system. Students are informed in advance about their mid term so that they begin their preparation seriously. Mid term papers are well scheduled and the date sheet is pasted on the notice board. After assessing the papers, the same are shown to the students and feedback is given according to their performance. Every aspect of the question paper is discussed by the teachers in detail, and ever query answered satisfactorily to clarify the doubts of the students. 3)10 marks are allocated for assignments, presentations etc under semester/ annual system. This has inevitably helped in improving students comprehensibility, developed in them a critical bent of mind, and has also helped significantly in sharpening their writing and communicative skills. 4) If a students is appearing under annual system 5 marks are allocated to class tests as well which again ensures whether the concepts taught are being grasped by the students. The students are tested at the end of a semester or academic year to find out the outcome of their learning in the classroom. 70 of marks are allocated to the end semester/ annual examination. University selects paper setters and evaluators who have unquestionable integrity and a vast educational experience in the respective subjects. The type, level and duration of the paper are taken into consideration. The questions asked evaluate the effectiveness of teaching learning and check the level of understanding of students. There is also a provision to deal with the examination related grievances of the students that are dealt timely and effectively by the college administration. Students need to apply to the University for Correction in marks and re-evaluation. The administrative office of the college guides the students about the process. For errors like the mark sheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in locating marks in exam branch and correcting discrepancies. Also, errors related to attendance, internal assessment of the students are promptly dealt with.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3 Adherence to the Academic Calendar for conduction of examination and other related matters. The College strictly adheres to the Academic Calendar prepared by HP University for the proper functioning of the colleges. The

number of teaching days, date of admissions, examination and evaluation schedule, and vacations are part of the academic calendar. The college sticks to the calendar to ensure smooth functioning of the college. The college prospectus never fails to publish the academic calendar to inform the new entrants about the college activities. The Principal makes certain to address the students at the beginning of the academic session to apprise them about the upcoming activities that would take place in the college to provide students with the platform to showcase their talents and refine their personality. The teachers also keep students updated about the activities related to the college and leave no stone unturned in encouraging them to participate to enhance their personality.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gccm.ac.in/pressrelease.php?key=150_61248_Notice_5015760564.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Arts	417	395	94.7
Nill	BCom	Commerce	167	161	96.40
Nill	BSc	Science	202	185	91.58

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gccm.ac.in/pressrelease.php?key=158_61248_Notice_4808737718.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	Nill	Nill

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	Nill	Nill	Nill

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	1	Nil
International	Mathematics	7	Nil
National	Hindi	1	Nil
National	Political Science	1	Nil
National	PHILOSOPHY	1	Nil
International	History	1	Nil
National	Zoology	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	2
Commerce	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
POTENTIAL RISKS OF A BERRATIONS IN BONE HISTOLOGY AND MYELOT	SHALINI CHAUHAN	Ecoscan	2020	1	HPU	1

OXICITY AFTER CONTINUOUS DICLOFENAC USE IN BALB/C MICE MODEL						
Sub-chronic diclofenac sodium induced alterations of alkaline phosphatase activity in serum and skeletal muscle of mice	SHALINI CHAUHAN	Indian J of Experimental Biology	2020	1	HPU	1

[View Uploaded File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	4	Nil	1
Presented papers	8	30	Nil	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Thai sena camp	All Indian Director General NCC	0	1
Trekking Expedition camp	NCC	0	1
Independence Day Parade	District Administration NCC	1	15

RDC, IGC Republic Day Camp Inter Group Camp	NCC Directorate (P,H,HP,Ch.)	0	2
Army Attachment Camp	11 Dogra Regional (Army)	0	6
Ek Bharat, Shreshth Bharat	NCC (Dte) (P,H,HP,CH)	0	1
State RDC Camp	NCC Group Shimla	1	48
Basic leadership camp(BLC)	NCC	0	1
Advance leadership camp (ALC)	NCC	0	2
Swachta Pakhwada w.e.f. 1st to 15th Dec. 2019	NCC	1	56
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of Yoga Day (21-06-2020)	Rover Ranger Unit	Nil	2	48
Spreading awareness among the masses through 90.4 FM Channel, DD Himachal against covid-19 (08-4-2020)	Ranger Leader	Nil	1	Nil
Helped people to download Arogya Setu App	Rover Ranger Unit	Nil	2	48
Gender Issue (11 Dec,2019)	Rover Ranger Unit	Nil	2	48
Aids Awareness(28 Aug, 2019)	Rover Ranger Unit	Nil	2	48
Swach Bharat	Rover Ranger	Nil	2	48

(25th Nov,
2019)

Unit

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	NIL	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	0	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
101.53	101.53

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nil	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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Text Books	10890	2593954	0	0	10890	2593954
Reference Books	2498	817276	0	0	2498	817276
e-Books	3150000	5900	0	0	3150000	5900
Journals	3	1410	0	0	3	1410
e-Journals	6000	5900	0	0	6000	5900
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	64	3	1	1	0	1	3	10	0
Added	35	0	0	0	0	0	0	0	0
Total	99	3	1	1	0	1	3	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.6	3.6	3.36	3.36

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The college is a government institution and we follow the rules and regulation of Himachal Pradesh government. There is no separate policy and procedure for the maintenance and utilization of physical, academic and sports facilities at institutional level. However, for the growth, maintenance and development of the college, the Principal has made internal mechanism within the framework to ensure smooth functioning of the college. College has 21 UG Departments offering UGC Courses in addition to PGDCA Courses and to ensure proper maintenance of physical, academic and sports facilities each department has been allotted class rooms with adequate seating arrangement for students and teachers. In addition to class rooms departments such as physics, Zoology, Botany, Chemistry, Geography, BCA and PGDCA have been allotted laboratories with adequate equipments and computers. The departments that have laboratories are responsible for up keeping of instruments and computers. Cleanliness and maintaining the desk and chairs is the responsibility of Class -IV staff who work under the supervision of the facility caretaker. An inventory of furniture is maintained ensuring that all students have seating accommodation. Department reports problems pertaining to the physical facilities in the class rooms such as non functioning of lights, equipments, computers helps to ensure regular repair. Annual Maintenance Contracts/warranty for certain equipments/items such as aqua guard, geyser, projectors, computers, Kyans, networking, library automation and Wi-Fi are in place. Renewal of all the contracts is the responsibility of the College Office and supervision of maintenance of these facilities is taken care of by the respective departments. College lawns and ground are spacious enough to held athletics events and games such as volley ball, kho-kho, shotput which is maintained by the gardener. All financial expenditure is remitted by the college office for the maintenance of lawns and flower beds. Indoors games and culture activities are conducted in auditorium/multipurpose hall. The light and sound system in the auditorium is maintained regularly by the incharge of the auditorium. Plumbing issues and maintenance of facilities in the toilets are the responsibility of class-IV staff. The college generates its own funds by charging students under various heads like, Building fund, Cultural Activities Fund, sports fund, book replacement fund, Rovers and Rangers fund, NCC fund, in addition to the PTA fund. The college follows the stipulated government norms and procedures for the utilization of this revenue for the development and maintenance of the college.

http://www.gccm.ac.in/pressrelease.php?key=131_61248_Notice_3529076774.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Kalpana Chawala Chhatravritti Yojna, SC,ST, IRDP,	15	115714

	OBC, Dr. B.R Ambedkar for EBC		
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Three Days Workshop on Leadership Advocacy	21/08/2019	32	Rajiv Gandhi National Institute of Sports, Regional Centre Chandigarh
Yoga Day	21/06/2019	130	Sports Department
Personal Counselling of Girls Health and Hygiene	18/07/2019	100	Women Cell of the College
Awareness Against Drug Abuse	29/11/2019	105	National Service scheme
Personal Counselling on AIDS	16/12/2019	210	Red Ribbon Club
Counselling on Drug Abuse	07/12/2019	170	Kaushal Vikas Nigam
ITES-CRM (Add on Skill Development Course)	18/10/2019	150	HPKVN through Directorate of Higher Education
BFSI (Add on Skill Development Course)	09/11/2019	60	HPKVN through Directorate of Higher Education
Soft Skills (DSE Course)	01/07/2019	30	Department of English
Personal Counselling and Mentoring	01/07/2019	2876	Teaching Staff of the College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career Counselling Under Skill	305	305	0	0

	India Program Career in IT, Banking, Finance and Insurance Sector				
2020	Workshop on Career Counselling by Chitkara University Chandigarh	150	150	0	0
2020	Career Counselling Programme by Bright Academy Shimla	260	260	0	0
2020	Self Employment Awareness Camp by Khadi and Village Industries commission	150	150	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	15	BSc	BSc	HP University Shimla	MSc
2020	1	BSc	BSc	Bahara	MSc

				University	
2020	1	BSc	BSc	Shoolini University	MSc
2020	11	B Com	B Com	HP University Shimla	M Com
2020	2	B Com	B Com	YS Parmar University	M Com
2020	1	B Com	B Com	PG College Mandi	M Com
2020	3	BA	BA	PG College Mandi	MA
2020	3	BA	BA	Shoolini University	MA
2020	16	BA	BA	HP University Shimla	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Badminton Championship	Institution Level	240
Cultural Programme By Rovers And Rangers	Institution Level	72
National Sports Day, Sports Events Under Fit India Movement	Institution Level	150
Annual Function Cultural Programme	Institution Level	320
Fresher Welcome Party and Cultural Events	Institution Level	560
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Silver Medal at Bhutan 9RE	International	1	Nil	B.A Ist Year Class Roll No	Jyotika Bisht

presented
India) in
Boxing

1902111

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College Students Central Association (CCSA) is a permanent feature of the College although its members are nominated on the basis of merit in accordance with the rules laid down by Himachal Pradesh University. CSCA makes significant contribution towards the development of the College. It is a vital link between the students and college administration. Formation of CSCA makes students aware of their duties, responsibilities and rights. It also provides them opportunities for the development of character, leadership qualities and spirit of service. CSCA comprises of President, Vice-President, Secretary and Joint Secretary. Besides this, class representatives are nominated on the basis of merit from different streams/classes. Adequate representation is also given to outstanding students for their contribution and achievements in NSS, NCC, Rovers Rangers, Sports, Cultural events, and Clubs and Societies. Students also get due representation in various important committees of the college like IQAC, RUSA, Women Cell etc, and also on the Editorial board of the College magazine. As per the guidelines of HP University, CSCA was constituted for the session 2019-20. Sakshi of BSc VI Semester was nominated as President, Sandeepika Garg of BSc VI Semester as Vice President, Himank Chandel of BCA IV Semester as Secretary and Akriti Thakur of BA English Honours I Year as Joint Secretary. The Oath taking ceremony was held on 27 September 2019. Time to time meetings were convened with CSCA and their valuable suggestions were welcomed and given due consideration for the benefit of the students. CSCA worked with great zeal throughout the year and raised issues related to the teaching learning process and physical facilities of the college. They provided full support in maintaining discipline and proper academic atmosphere in the college campus. They extended helping hand to the college administration in organizing various academic, cultural and sports activities. They also helped in coordinating the activities of different committees, societies and clubs in the College. They conveyed students' grievances to the authorities and acted as a bridge between students and college administration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

310

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

two

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two Practices of Decentralization and Participative Management: The college has a highly decentralized structure to facilitate ease of working and to encourage participation. This is inherent in day-to-day functioning of the college and its decision-making processes. The college has an exhaustive list of 33 committees constituted at the beginning of each academic year. **EXAMPLE 1: FRESHER'S Party FLAWSOME** The college hosted Fresher's Party named FLAWSOME to welcome the newcomer. To conduct fresher's party, the cultural committee 'TRANSFORMING MINDS' was constituted to organize the function. The convener, organizing committee members and senior students committee held a meeting to decide the date, time and venue of the event. Organizers had certain guidelines and budget for fresher's party. They made a rough estimate of expenses and made sure that they would not go overboard and stick to the budget. Therefore, one absolute week was assigned for this celebration, after finalization, invitation cards were printed by the invitation committee. Special logo was prepared for this event by the senior students committee. The organizing committee planned a list of games, judges, contests and modelling rounds for the event. The planning committee supported the theme that people are unique and awesome along with all their flaws. The Principal, Heads of the departments, teaching and non teaching faculty along with CSCA members, senior student representatives together concentrated on fostering the progress of the event. **EXAMPLE 2: SCIENCE FEST IInd Practice** Our institute follows a standardized procedure in conducting its operations through decentralization and participative management. One such explicit example was the organization of the Science Fest. The science fest was organized by all the Science departments including Chemistry, Physics, Botany, Zoology and Mathematics. The organizing committee of teachers, from all the departments drafted the schedule for the fest. Students committee on the other hand prepared a list of all the volunteers. These committees were given financial and decision making liberty to carry out the planned programme after consultation with the finance committee. The volunteers helped in registration process and monitored the complete event. The group of students and teachers were responsible for the conceptualization and the implementation of the science fest. Apart from that, other fun and interactive activities such as science-inspired games were devised by the group of judges. At the end the prize committee arranged an awarding ceremony which was held to acknowledge the hard work and the brilliance of the students. Furthermore, the students and teachers pulled out all the tops to put up a flamboyant exhibition depicting the relevance of science in our lives .At the end of the function, all the committees submit their statement of expenditure along with the bills to settle the account.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development The curriculum for all the courses is prescribed by the H.P University. Our institution follows the curriculum prescribed by H.P.University. The college faculty has contributed in designing the curriculum as the members of Board of Studies, H.P .University. The annual academic calendar is prepared according to the university calendar. Faculty maintains

a personal diary for effective academic planning and implementation of the curriculum. The college encourages faculty to attend orientation courses and refresher courses to acquire and enhance their skills to effectively deliver the curriculum. Faculty members of college represent the college on several curriculum revision committees when these are created by the H.P.University or others. PGDCA a professional course has been started from the session 2019-20 in the college. For the all round development of the student Add on Courses has also been started from the session 2019-2020. The main objective of course was to provide an opportunity to do an employment oriented|skill based courses. The courses were Customers Relationship Management Course with enrollment of 150 and Banking Finance and Insurance Skills with enrollment of 60 students. In the end, courses offered certificates to the eligible students. The skill, understanding and expertise of the faculty are also highly regarded.

Teaching and Learning

Teaching and Learning Teachers use a combination of the strategies listed to make lectures interesting and optimize learning. Some of the methods were taught in college in staff seminars, some were learnt when the faculty were sent by the college to attend orientations, refreshers, inductions programmer workshops conducted by Indian staff training centres and other institutes. Continuous upgradation of infrastructure is done to incorporate more and more learner facilities. Students have been provided with computer access in common facilities like the library and ICT labs. Students with greater aptitude and self-motivation are encouraged to share their approaches to learning. Workshops, seminars and development opportunities are regularly organized. In order to create an engaging, motivating, and intellectually stimulating learning experience, teachers adopt latest teaching tools. Hands-on experience for science students is to be increased. The correlation between research related aspect and teaching at the right stage is being considered important. The

initiatives of the Bio Science Department in organizing demonstration on Apiculture Laboratory Tests, B-P/ Blood Group testing too give an access to the participating and experimental skills of students. Learning resources: library, laboratory, ICT is made easily available to learners.

Examination and Evaluation

Examination and Evaluation The college abides by the examination rules and guidelines specified by the HP University with regards to the conduct of semester annual exams and results. During the session mid-term examinations are held for continuous assessment of the teaching learning outcomes in terms of theory and practical. The college awards internal assessment to the students on the basis of following parameters: mid-term examination, attendance of the students, class participation, seminars/presentations/assignments by the students, class tests, and performance in practical. Awards of internal assessment are uploaded on e-portal. For ensuring transparency the college shows the answer-sheets to the students and teachers guide about the shortcomings and suggest improvements. Many faculty members are active members of University appointed examination committees viz. committee of courses, paper setting etc. The college offers itself for evaluation of exams by becoming evaluation center for various subjects conducted by the University for Undergraduate Exams. Almost all faculty members are involved in the evaluation of examination scripts.

Research and Development

Research and Development: The academic development of the faculty is continuously facilitated through faculty development programmes workshops, seminars, conferences and sensitization programmes. All departments are motivated to apply for seminars/conferences/workshops. Faculty is encouraged for engaging in research and submitting publications, and also for pursuing doctoral research. Provision for study-leave and duty-leave is made use of by the faculty optimally to attend national/international seminars/workshops/conferences.

Library, ICT and Physical

Library, I CT and Physical

Infrastructure / Instrumentation

Infrastructure / Instrumentation: The college provides the facility of library and reading room to its students and teachers. College library subscribes to 13 daily newspapers, 14 magazines, 03 journals, 10890 text books, 2498 reference books. The library is connected to information service infrastructure for scholarly content (N-List) jointly run by UGC_IIT Delhi. This project provides free access to more than 3150000 e-text books and more than 6000 e-journals to the students and faculty members. The college has an effective management Information system that caters to diverse functions related to all teachers and students. College has 03 computer labs, 99 computers with BSNL Broadband internet 10MBP connection facility. A well equipped computer laboratory with 12 computers having HIMSWAN and broadband connectivity is available in the college to impart computer awareness to students. Addition in physical infrastructure: administrative block cum science block which includes new laboratories and three spacious lecture theatres. The college upgraded it's technical infrastructure by introducing PGDCA with 20 terminals 2 servers and 32 computers in BCA Lab and 9 computers in IT Lab. College provides 40 seats in BCA and 20 seats in PGDCA. There are 27 well furnished classrooms, 08 well equipped laboratories, 03 classrooms with LCD facilities, 06 classrooms with Wi-Fi/Lan, 01 seminar hall with ICT facilities, 01 multi-purpose auditorium and a playground.

Human Resource Management

Human Resource Management: Fully realizing the significance of human resource management, the college works towards attracting and maintaining a competent, committed and satisfied work force. The faculty and other staff regularly attend orientation courses/refresher courses and other training programs. It is ensured that the college takes decisions with regard to teaching and non-teaching staff within the parameters provided by: - UGC - H.P.University. Duties/responsibilities are assigned as per qualifications and aptitudes. A regular performance appraisal of teaching and non-teaching staff is

done. Everybody is encouraged to take upon diversified responsibilities in their respective fields for their personal growth. Faculty development and faculty empowerment mechanisms are used in the college. The suggestions of the employees are considered vital inputs for plans and strategies of the College. Achievements of the faculty are recognized at important functions and recorded in the college magazine.

Industry Interaction / Collaboration

Industry Interaction/Collaboration: A number of steps have been taken to ensure that in today's knowledge economy, College produces graduates who have outstanding knowledge and training to meet the needs of the employer, or who can be entrepreneurs, and thus contribute to economic development of nation. Career guidance and Placement Cell registers undergraduate students of the College every year to offer placements related information and services. Placement of young students is of prime importance to all of us. 14 October 2019 A career guidance and counselling cell organized a talk on Skill Development and Entrepreneurship. The objective of this skill based scheme was to enable a large number of youth to take up industry-relevant skill training that would help them in securing a better livelihood. 11 December 2019: A career guidance and counselling cell organized workshop for the students to help them towards an ideal selection of career. Career expertise from Chinkara university Mr. Amit Mital, Mr Gaurav Pundeer and Aditya Kumar had lectures on career opportunities. They provided information on various occupations within an industries. 5 March 2020: A career counselling programme was held by Bright Academy Shimla to make the students aware of the career option they have.

Admission of Students

Admission of Students: Admissions are done strictly as per H.P.University guidelines. For admission process, the publicity is well planned. The process is put on the website of the college. The prospectus/website has ample information on admission-related topics such as: range of courses, process of admission (with dates, time and venue for various courses), eligibility and

reservation criteria, faculty-related, academic, administrative and financial aspects etc. Website of college is regularly updated and contains all pertinent information. Admission to various classes is purely on merit basis.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>To use the Information and Communication Technology (ICT) in the process of planning college-events and activities, institute uses personal e-mails and WhatsApp groups to share the requisite information with staff and student as well. Important notices and reports are also circulated via e-mails or WhatsApp and posted in college website: www.gccm.ac.in time to time.</p> <p>The proper mechanism of feedback is adopted to collect the information and facts from the all stakeholder during the plan formulation and implementation for the development of the institution.</p> <p>E-governance is the integration of Information and Communication Technology in all the working processes of the institution. It aims to minimize the manual work and improve the communication, create transparent system, and to be cost and time effective. To facilitate the same college is using Leo software to address the student issues like, Admission, Examination, filling of registration form, check the subject combination, and updating the result related issues etc. The CSCA of the college is also involved in the planning and execution of various plans for the college. Various committees of the college plays important role in formulation and implementation of the plans. The advisory committee consisting of the senior and experienced faculty members advises the Principal on various important issues time to time. The Principal convenes the meetings of conveners of various committees on regular basis to obtain feedback from the stakeholders (Teacher, Non Teaching staff and student members of the various club and societies of the college) and comprehensive directions are issued to implement various works and programmes accordingly. INFILBNET is available in</p>

the college library to access the e-books and journals on line. N-List has been prepared and SOUL 2.0 software is functioning efficiently in the library. A special IT zone with four computers has been provided to the students for accessing the e-resources through INFILBNET.

Administration

The organizational structure of the institution facilitates and helps in efficient functioning of the college. The Department of Higher education headed by the Secretary (Higher Education) and the Directorate of Higher Education are the apex bodies where from policies, programmes and directions pertaining to college education are issued from the higher level and implementation by the college in ground level. In the internal organization of the college, principal is the head of institute. She is assisted by the senior teacher in her day to day and overall administration. She runs the college through various committees headed by senior teachers according to principal of seniority. The decision making process of the college is transparent and fair. Decisions are taken as per the guidelines of the government for the needs of the students and other stakeholders of the institution. The decisions pertaining to different departments are taken in consultation with their respective Heads and other staff members. The decisions are taken in participative manner. All the matters are discussed in the staff council. The matters relating to the library like purchase of new reference books and journals and up gradation of technology etc. are discussed with the Librarian and other members of the library committee and decisions are taken and implemented accordingly. All the administrative and financial decisions are taken in consultation with the purchase committee, the Bursar and the administrative staff of the college. The college Advisory Committee and the CSCA Advisory Committee plays an important role in decision making related to the welfare of the students as well as the maintenance of the furniture and building. The RUSA cell of the college is constituted to make decisions regarding effective

implementation of newly introduced UGC (CBCS) system and utilization of RUSA Grant. Above all, the Advisory Committee of the college consisting of senior faculty members is the main decision making body in matters such as infrastructure development, campus beautification, carrier counseling and other matters related to the college development. Moreover, the IQAC of the college always plays an important role in the decision making process. The Principal conducts the staff council meetings in which discussions are held with an open mind and in a democratic way. The Principal constitutes different committees which play an important role in the planning and implementation of activities in different domains of institutional functioning. All the issues related to the welfare of the stakeholders, the academic and non-academic matters are discussed and plans are made accordingly. The service matters of teaching and non-teaching staff such as service rules procedures, recruitment, promotional policies as well as grievance redressal mechanism is defined as per the rules of CCS, Govt. of H.P. and regulations of UGC. The staff in the college is also appointed by HEIS - a man

Finance and Accounts

With the aim to produce immediate information in finance and Accounts i.e. "Single Click Accounting", the principal office of the College is fully e-governed. The college uses the software for the transparent functioning of Accounts department of the state. The service books of all the staff members are linked with the state government portal (e-service book MIS) and any staff member can check their service book and salary slip by online with their protected treasury code and employee ID.

Student Admission and Support

Student admission for the year 2017-2018 was made offline mode. Leo software has been purchased to fulfill the need of student admission, deposit of fee and fine as well as filling examination form etc.

Examination

To achieve paperless communication in conducting the examination Leo software is being used, to generate cut-list, seating plan, hall-ticket, etc. To

generate class wise roll call list for all classes, student fees records. Seating-arrangement for university examination as well as other competitive examination, conducted by different agencies/commission in the college campus.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course disaster management HPU, Shimla, H.P.	1	09/12/2019	14/12/2019	1
Short Term Course Disaster Management HPU, Shimla, H.P.	1	09/12/2019	14/12/2020	1
Refresher Course at HPU, Shimla, H.P.	1	04/11/2019	16/11/2019	14
Industry Integrated Faculty Development programme on capacity building for	1	26/09/2019	27/09/2019	14

student				
Refresher course - 315 Environmental studies	1	19/08/2019	31/08/2019	14
Induction Training Programme at SCERT Solan HP	1	15/07/2019	27/07/2019	14
Induction programme at SCERT HP	1	15/07/2019	27/07/2019	14
Orientation Programme HPU, Shimla, H.P.	1	15/05/2019	27/05/2019	21
Refresher course on ICT R.C 318 at HPU, Shimla, H.P.	1	27/07/2019	02/03/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
43	0	22	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, EPF, TWF	GPF, EPF	Fee Concession for IRDP/BPL, Tuition Fee Waived off for Domicile Himachali Girl

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college/Principal has constituted committees such as advisory committee and purchase committee for the efficient use of available financial resources to make purchases and monitoring the financial matters. The college office has skilled and efficient staff with adequate expertise for doing the routine financial work. The bursar of the college looks after the financial matters and provides necessary guidance while making purchases and financial transactions. The effective and efficient use of available financial resources of the college is ensured through a proper system adopted by the college. First of all, for any expenditure to be made a proper demand in writing is made by the concerned department with full details of requirement of the device, equipment, maintenance, infrastructure etc. to the Principal. The Principal after scrutinizing the application, grants permission and sanction to the department/official concerned for purchase after fulfilling all the coddle formalities as per the rules of purchase of the Government of Himachal Pradesh. A meeting of purchase committee is held on the receipt of the quotation/tender. All the official formalities are completed and done viz. preparation of comparative statement/supply order/voucher/stock entry/and issue of cheque to the concerned parties/suppliers and thus the record is maintained properly. The

purchase committee of the college invites quotations and after scrutiny and comparing rates the supply order is placed to the firm which has lowest quoted rates. Purchases are also made from other agencies having rate contracts with the government or through GEM (Government e-marketing) portal. For making such purchases our institution strictly adheres to financial rules and regulations of the government. Funds generated through Self-Financing Courses and PTA is used under the regulations framed by the college as per the Government guidelines. Review meeting with staff council and various departments are also held to monitor the efficient use of financial resources. The college has healthy practice of settlement of funds within a stipulated period of time.

Transparency and Financial integrity is maintained at every level in the college. Internal audit: The purchase committee, Internal Audit Committee/Stock Verification Committee and the Bursar of the college keeps a check on each and every payment of bills from the funds of different heads of the college regularly. Internal audit has been conducted in every financial year. External audit: The external audit of government funds is done by the accountant general of Himachal Pradesh through local audit committee of the office of Accountant General of Himachal Pradesh. The audit of Higher Education Institutions (HEIs) funds and the funds of self-financed courses is done through a registered Chartered Accountant (Mr. Anil Kumar).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA Fund	2043608	Student Welfare
View File		

6.4.3 – Total corpus fund generated

75896922

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. All the cleanliness management in the college campus is met out from PTA fund with the approval of PTA. 2. To ensure the teaching learning quality, PTA arranged teachers in different departments against heavy workload on the temporary basis. 3. PTA provided fund for security assurance of college by arranging security guard.

6.5.3 – Development programmes for support staff (at least three)

No

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organize Conferences, Seminars and workshops where the teachers/students were encouraged to actively participate and improve their knowledge, organizational and leadership qualities. A National Seminar was organized in collaboration with the Akhil Bharatiya Mahavidyalya Shaikshik Sangh . The Seminar was presided by the Honourable Chief Minister of Himachal Pradesh as

The Chief Guest. Various small interactive sessions and workshops were organised to enhance the personality development and skill management of the teachers and students during the session. 2. Encourage the various clubs and societies of the college to organize events to involve students in the community service, environmental and issue-based programs under Central and State Government initiatives or schemes. This year apart from the regular annual activities like the Aids awareness, Disaster Management workshops, Declamation contests, Campus beautification drives, skits and demonstrations on the current issues of youth were staged. Awareness and sensitization programmers on gender equality, health and hygiene, nature walks and community service projects too, were initiated during the session 2018-2020. 3. A Nursery of Ornamental and Medicinal Plants was established in the campus 6th March 2020 to ensure sustainable beautification of the college campus and align the students to organic agriculture. Students became aware about the importance of natural environment and importance of trees in our world. A complete set of production technology including quality seedlings and potted plants of summer and winter plants was provided to the students for hands on experience. 4. This year the New Administration and Science Block was inaugurated by the Honourable Chief Minister of the state on June 21, 2019. The new PGDCA laboratory was inaugurated by the Honourable Education Minister. The college invested in improving the infra structure and facilities by initiatives like providing Aquagaurds on each floor of the New Block. New furniture along with wooden flooring were provided to the teaching and non-teaching staff to make the work environment more conducive during the harsh winters. 5. Upholding the college's tradition of providing the best and most conducive environment for sports and games to the students , the college organized state and national level competitions of various games in the college campus in the year 2019-2020in collaboration with governmental agencies. 6. An Inter-disciplinary International Conference to disseminate the research work of research scholars from different parts of the world was organized in the College. 7. Established Computer lab equipped with 35 Computer networking and internal facility with broadband facility 8. Started PGDCA Courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Three day workshop on Leadership and advocacy	21/08/2019	21/08/2019	23/08/2019	32
2020	Hindi Pakhwada Celebration	05/09/2019	05/09/2019	19/09/2019	200
2020	Inter College Badminton Championship	01/10/2019	01/10/2019	05/10/2019	500
2020	Wooden	19/02/2020	19/02/2020	07/03/2020	100

flooring of
Staff room
and Administ
rative
offices

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Lecture on Women rights, Health and Hygiene was organized by Gender Sensitization Committee	18/07/2019	18/07/2019	250	30
Awareness talk on " Gender Disparities in Agriculture" Conducted by the Gender Sensitization Committee	21/08/2019	21/08/2019	60	50
Awareness session on " Gender Based Violence" by Gender Sensitization Committee	25/09/2019	25/09/2019	45	30
A talk was conducted by the Gender Sensitization Committee on Gender Politics and Media	15/11/2019	15/11/2019	50	45
Lack of Representation of Women at policy making level an interactive session conducted by	06/12/2019	06/12/2019	30	20

the Gender Sensitization Committee				
A talk on Access of women to justice was Conducted by the members on Gender Sensitization Committee	05/03/2020	05/03/2020	60	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Science Function - 7th March The Science festival was organized by the Departments of Sciences collectively and the awareness was spread about the renewable energy resources and other environmental concerns. 2. NATURE WALK TO GLEN FOREST Organized by the Department of Botany to provide the information about different species of plants and their conservation. 3. RAIN WATER HARVESTING TANKS Are there in the institution to reuse the saved water for washrooms and cleaning purposes to avoid water consumption. 4. Three solar lights have been set up in the institution. 5. A nursery has been set up where plants have been propagated and grown in open area of the institution and also in the container fields. 6. The Deptt. of Botany took students for an educational trip to Horticulture University, Nauni. They also visited the Mashroom Research Centre Chambaghat, Solan and learned about production technology of different edible mashroom. 7. Tree Plantation Drive organized by Deptt. of Botany. (july 2019)</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	04/09/2019	1	Cleanliness Drive	Swachh Bharat Abhiyan	98
2020	1	1	05/07/2019	1	Plantation Drive	Pollution free Environment	115
2020	1	1	15/10/2019	1	Drug Abuse	spreading awareness about Drug Abuse	48

2020	1	1	18/07/2019	1	Awareness programme of Sexual Harassment	Awareness programme of Sexual Harassment verbal and non verbal	350
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CCS RULES Education Code	Nil	Yes separate code of conduct (handbook i.e. prospectus) is prepared by the institute for the students. Student can visit to this Web Site Link: www.gccm.ac.in Teachers follow the code of conduct handbook of CCS (Central Civil Services) rules i.e. CCS (Conduct) rules 1964, CCS (Leave) Rules 1972, CCS (Pension) Rules 1972, HPFR-2009 etc and education code. HP Govt. Employees rules also available on Departmental web site: www.educationhp.org .

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NSS unit of the college organized one day camp for cleanliness of college campus	27/07/2019	27/07/2019	100
NSS unit of the college organized three days workshop on "Leadership and Advocacy" in collaboration with Rajiv Gandhi National Institute of Sports, Regional Centre Chandigarh.	21/08/2019	23/08/2019	132
An awareness programme on Swachh Bharat	25/11/2019	25/11/2019	48
C.A.T.C. Theog [Combined Annual	24/04/2019	01/05/2019	17

Training Camp.]

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.The institution is promoting computing solutions to emphasize a paper free office. 2. Encourages employees to commute by Eco-Friendly alternative transportation. 3. Encourage in green construction by planting trees. 4. Practicing conservation by sustainably using resources.(water, electricity) 5. Conservation of water is being practiced through use of rain water harvesting tanks.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1. Title of the practice - Establishment of Nursery of Ornamental and Medicinal Plants. 2. Objective of the Practice 1. The objective of establishment of in house nursery of decorative and medicinal plants was to sustain the large number of planters and flower pots that adorn the college campus. 2. Also the students of the subject of Botany could benefit practical experience of the botanical names of the plants nurtured in the nursery. To create awareness about gardening 3. To inculcate and improve skill for growing different type of plants amongst the students. 4. To sensitize the students about the importance of natural environment and importance of trees in our world. 5. To provide complete set of production technology including quality seedlings and potted plants of summer and winter plants. 6. 3. The Context Green and beautiful environment is conducive to a healthy environment of studies. The campus of RGGDC Chaura Maidan is a sprawling one with a majority of its area covered with concrete buildings. A huge sum of money is required to maintain a large number of planters lining every nook and corner of the college. The Campus beautification committee of the college is always in need of saplings of seasonal flowers and decorative /medicinal plants. 4. The Practice 1. Establish field. A suitable area based on the ample provision of water and sunlight was identified and allocated for the nursery by the members of the Campus beautification team. 2. Procurement of seeds of ornamental and medicinal plants. Good quality seeds were procured. 3. Seeds were sown for germination in trays 4. Transfer of plants, from trays to pots. The samplings sprouting out were then transferred to pots and planters. 5.Evidence of Success - In spite of all the above mentioned constrains the students and the staff members of the college were successful in sustaining the nursery .Photographs 6.Problems Encountered and the Resources Required A large part of the college campus is a Shady area acting as a strong hurdle to a healthy and strong growth of plants. Monkey menace results in monkeys attacking and destroying the young saplings of the nursery. Therefore an alert vigil is required. The project faced a huge hurdle in the form of Corona Pandemic and the consequent Lockdown during the session.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gccm.ac.in/pressrelease.php?key=113_61248_Notice_1976868679.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

RGGDC Kotshera is proud to portray the undeniably excellent performance by its department of Sports at the State as well as National level in the session 2019-2020 for its following achievements. Student Achievements 1. Jyotika Bisht from B.A 1st year won silver Medal in Bhutan at the International Championship

where she represented India. 2. Radha (5thsem.) Won two Gold Medals in HPU Inter-college Judo Championship and one gold medal in H.P University Inter College wrestling championship Bronze medal at Bhubneshwar at the 'Khelo India' games of the National level. 3. Gagan Grover (1st year) won H.P university Inter College badminton championship and participated in National Championship. 4. Jatinsood (2nd year) participated in All India Seniorlevel Basket Ball Men's Championship. College provides adequate and ultra modern facilities for physical fitness at a state of Art Gymnasium in the campus. 5. Ashish Thakur (5th Sem.) won Gold Medal at the H.P.University Inter- College Championship held at G.C. Palampur in Taekwondo games and participated in North Zone Championship also. 6. 2. Overall Achievements The college Badminton team has consecutively won H.P University Inter-college championship for the last two years- 2018-19 and 2018-20. This year the Department hosted all India Civil services Kabaddi Championships 2019 in the month of December. 2. Overall Achievements The college Badminton team has consecutively won H.P University Inter-college championship for the last five year. The department hosted all India civil services Kabaddi Championships 2019 in the month of December.

Provide the weblink of the institution

http://www.gccm.ac.in/pressrelease.php?key=139_61248_Notice_2390515630.pdf

8.Future Plans of Actions for Next Academic Year

Agenda: - Plan of Action for the session 2020-2021 The following members of IQAC attended the virtual meeting proposed for plan of action for year 2020-21 The members of IQAC of Government College Kotshera shared their concerns over the grim situation of the Education system due to the deadly Corona Pandemic and its spread all over the world. In the wake of the national lockdown and closure of the educational institutions for the past three months, all activities of the college have come to a standstill. The members of IQAC discussed various options, means and methodology that the College should adopt in order to adapt in the new normal of an online teaching and learning scenario in case of continuation of the lockdown. The members proposed that the college must improvise and re-invent the media and means in the new COVID-19 world and should continue to keep the students and staff actively involved in academic, research as well as extension activities. It was decided that:- 1. That Digital platforms, applications and softwares shall have to be extensively employed and procured by the college for switching over to digital mode of teaching. . 2. The various societies, associations and clubs of the college should steer their projects towards community service and involvement through digital media.NCC, NSS, and Rovers and Rangers' units of the college must reach out local community for health, psycho-social and general assistance during the COVID emergency. 3. Virtual workshops to sensitize students, staff and parents on the preventions and measures of Corona virus should be organized in collaboration with various governmental and non-governmental agencies. 4. Online webinars are the way out of social, academic and research work isolation induced due to long Corona lockdowns. Therefore we must innovate ourselves and organize more and more online events in order to keep these activities running smoothly. 5. Since New Education Policy has to be adopted in the next session, the teachers must be equipped with orientation of the NEP and its detailed implications. 6. The college must re-furbish its ICT and networking structure to meet the sudden rise in the demand of internet services due to online teaching during the Corona lockdowns. The IQAC chalked out a plan of action with the above decisions and ended with a serious plan of action aimed at acting fast and winning the war with Corona by innovative strategies and determined will.